



Food Truck Vendor Application

Application does not guarantee acceptance into the event. The Owasso Harvest Festival reserves the right to limit the number of applicants for any one type of items and reserves the right to change or substitute spaces. Acceptance of your application does not constitute exclusivity, although we will make every effort not to have duplicate food items from various vendors.

When: Saturday, October 12th, 2019 from 11:00a.m.-4:00p.m. Vendors must be open for business 11am-4pm, no exceptions. (**Food Vendors must arrive no later than 8:30 a.m. and be fully set up, no later than 10:00 a.m.**)

Where: Redbud Festival Park – 109 N. Main Street, Owasso OK - located directly south of the Owasso Police Department on Main Street between 76th Street and 86th Street.

Food Truck Space: Food Vendor space is limited. There are 6 spots located in food truck alley, with electrical outlets. Those spots will be filled on a first come first served basis and on size of truck.

***Limited Electricity available**

***Water will NOT be provided.**

Vendors are responsible for keeping their area clean and cleaning their space after the event. Food vendors must dispose of trash in poly carts. The City of Owasso is not liable for any damages.

Cost: Entry fee is **\$50.00** and must be post marked by Friday, October 4, 2019.

Confirmations will be emailed. Vendor line-up will be based on first to arrive on the day of the event.

***All vendors MUST submit with application the following:**

- **A copy of their sales tax permit**
- **City of Owasso Mobile Food Vendor Permit**
- **A copy of their Health Department certificate**

(Vendors must comply with Tulsa County Health Department regulations)

- **A copy of their Liability Insurance Certificate**
- **A picture of the Food Truck that will be used at the event**
- **Exact Dimensions of the food truck (no vehicles attached to food trucks will be allowed)**

Please complete the attached application and return it to:

PO Box 180, Owasso Ok 74055

Food Truck Vendor Application

Name of Applicant _____

Names of Business/ Organization _____

Contact Person _____

Address _____ City _____ State _____

Phone _____ Email _____

List all items to be sold _____

Exact Dimensions of the Food Truck _____

The Following Items Must Be Included With Application - Please Check Off Each Item

- Sales Tax Permit (must be up to date and valid through date of event)
- City of Owasso Mobile Food Vendor Permit
- Health Department License (must be up to date and valid through date of event)
- Proof of Liability Insurance (must be up to date and valid through date of event)
- Picture of Food Truck Used
- Check in the amount of \$50.00 (Make check payable to City of Owasso)

*If each item request is not included with your application we will NOT process your application.

Mail application, fee, and required documentation to:

City of Owasso - Harvest Festival
Attn: Elishya Cook
PO Box 180
Owasso, OK 74055

For questions or additional information contact Elishya Cook
ecook@cityofowasso.com or by phone at 918-376-1529