



Alert Neighborhood Sign - Order Form

In order to maintain consistency and suitability of neighborhood signage, specific design standards have been established. Sign pricing is based on one (1) sign with one (1) bracket per location. Costs are subject to change due to vendor agreements with the City. Sign Installation will be completed as staff time and resources permit. The City of Owasso reserves the right to refuse approval for any reason.

COST per Sign: \$35.00 – includes the sign, brackets and hardware
\$65.00 – includes the sign, brackets, hardware and a post (*if needed*)

Neighborhood Information

Neighborhood/Homeowners Association: _____

Authorized Contact Name: _____

Phone Number: _____ Email Address: _____

Locations for Installation

Proposed locations for Alert Neighborhood sign(s) – please specify exact streets intersection(s):

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

Our Neighborhood Association understands that the Alert Neighborhood signs are designed and manufactured to the standards that have been established by the City. We also understand and agree that all Alert Neighborhood signs must be approved by Neighborhood Coordinator and Public Works Department and paid for before they can be ordered and installed. Only the City’s Streets Division is authorized to remove, repair, or replace Alert Neighborhood signs. The City of Owasso reserves the rights to remove any Alert Neighborhood sign that has become unsightly without replacing the sign. We acknowledge that if the sign needs to be replaced for any reason in the future, it will be the responsibility of the Neighborhood Association to pay for the cost associated.

Signed by: _____ **Date:** _____
Neighborhood Representative

Return to: City of Owasso • Neighborhood Coordinator • 200 S. Main • PO Box 180 • Owasso, OK 74055 • or email to neighborhoodcoordinator@cityofowasso.com

If you have questions, please contact the City’s Neighborhood Coordinator at 918.376.1556

Please make checks payable to: **City of Owasso** (*memo: Alert Neighborhood Sign*)

For City use: Approved _____ Not Approved _____ by: _____ Date: _____ Cost of Sign(s): \$ _____ Paid: _____ Date: _____ Sign(s) ordered: _____ Notes: _____
