

**MINUTES OF SPECIAL MEETING**  
**Monday, December 27, 2021, 4:00 PM**  
**City Hall, 200 South Main**  
**Community Development Conference Room**

**STAFF PRESENT**

Karl Fritschen  
Brian Dempster  
Marsha Hensley

The meeting agenda was posted at the west entrance to City Hall on the 15<sup>th</sup> day of December, 2021 at 10:00 AM.

1. CALL TO ORDER
2. **OBOA 21-04 – Minor Administrative Variance Request** – Consideration and appropriate action related to a request for approval of a variance to allow the northeast building corner to extend into the north 25 foot building setback by 1.7 feet for property located at 13496 East 106<sup>th</sup> Street North, Owasso, OK. The property is zoned CS (Commercial Shopping).

Mr. Dempster called the special meeting to order at 4:00 PM. A notice was posted in the Owasso Reporter on December 15, 2021 and notices were sent to all property owners within three hundred (300) feet of the subject property. A representative for the applicant was present to answer any questions. No opposition was present.

Mr. Dempster approved the minor administrative variance request.

3. **OBOA 21-05 – Minor Administrative Variance Request** – Consideration and appropriate action related to a request for approval of a variance to allow the encroachment into the building line for property located at 9900 North 114<sup>th</sup> East Avenue, Owasso, OK. The property is zoned RS-3 (Residential Single-Family).

A notice was posted in the Owasso Reporter on December 15, 2021 and notices were sent to all property owners within three hundred (300) feet of the subject property. The applicant was present to answer any questions. Kyle Nagy (9902 North 114<sup>th</sup> East Avenue) and Chestine Ivery (11402 East 99<sup>th</sup> Street North) were present in order to find out if the variance request would affect their properties. Mr. Dempster explained that it would not affect their properties in any way.

Mr. Dempster approved the minor administrative variance request.

4. Adjournment – The meeting was adjourned at 4:08 PM.



Brian Dempster  
Community Development Director

12-28-2021

Date