

# OWASSO SALES TAX OVERSIGHT COMMITTEE

## MINUTES OF REGULAR MEETING Monday, September 23, 2019

The Owasso Sales Tax Oversight Committee met in regular session on Monday, September 23, 2019, at City Hall, 200 South Main Street, per the Meeting Notice filed in the Office of the City Clerk on December 14, 2018, and the Agenda posted at City Hall, 200 South Main Street, at 5:00 PM on Wednesday, September 18, 2019.

### 1. Call to Order

In the absence of the Chair and Vice Chair, Juliann Stevens, City Clerk, called the meeting to order at 6:35 pm. Brian Dugan moved, seconded by Trey Thee, to appoint Brian Dugan as Temporary Chair.

AYE: Dugan, Hutchings, Kennedy, Prince, Reeves, Thee, Roberts, Westerman

NAY: None

ABSTAIN: None

Motion carried: 8-0

### 2. Roll Call

#### Present

Scott Reeves

Justin Prince

Trey Thee

Matthew Roberts

Don Hutchings

Brian Dugan

Angela Kennedy

Mike Westerman

#### Absent

Jonna Chase

Steve Mowery

Danny Ewing

Cyndi Knoten

Brandon Miller

Ed Wagner

Eric Nantois

#### Staff:

Warren Lehr, City Manager

Chris Garrett, Assistant City Manager

Roger Stevens, Public Works Director

Jennifer Newman, Deputy Finance Director

Juliann Stevens, City Clerk

### 3. Consideration and action relating to the minutes of the March 25, 2019, meeting

Brian Dugan, Temporary Chair, presented the item. Don Hutchings moved, seconded by Trey Thee, to approve the minutes as presented.

AYE: Dugan, Hutchings, Kennedy, Prince, Reeves, Thee, Roberts, Westerman

NAY: None

ABSTAIN: None

Motion carried: 8-0

### 4. Presentation of the City Council Resolution 2019-06 and identifying new projects eligible for funding from the Capital Improvements Fund

Jennifer Newman presented the item and discussion was held.

### 5. Discussion of the Project Status Report

Roger Stevens and Chris Garrett presented status reports on current projects receiving either Capital Improvement Funds or Vision for Owasso Funds. Discussion was held.

### 6. Presentation and discussion of Financial Reports

A. Capital Improvements Fund (Third penny dedicated sales tax)

B. Vision for Owasso Fund (55/100 dedicated sales tax)

Jennifer Newman presented each financial report and discussion as held.

**7. Consideration and action relating to Project Completion Reports**

- A. Public Safety Vehicle – FY 2018 Police Vehicles
- B. HWY 169 East and West Service Roads – North 135<sup>th</sup> East Avenue
- C. FY 2018 Street Rehabilitation Program

Brian Dugan, Temporary Chair, presented the item. Scott Reeves moved, seconded by Justin Prince, to approve each report, as presented.

AYE: Dugan, Hutchings, Kennedy, Prince, Reeves, Thee, Roberts, Westerman

NAY: None

ABSTAIN: None

Motion carried: 8-0

**8. Consideration and action relating to the Progress Reports for Public Distribution**

- A. Capital Improvements Fund Report #74 (Third penny dedicated sales tax)
- B. Vision for Owasso Fund Report #4 (55/100 dedicated sales tax)

Brian Dugan, Temporary Chair, presented each item. Don Hutchings moved, seconded by Trey Thee, to approve each report, as presented.

AYE: Dugan, Hutchings, Kennedy, Prince, Reeves, Thee, Roberts, Westerman

NAY: None

ABSTAIN: None

Motion carried 8-0.

**9. Report from City Manager**

Warren Lehr commented on the City's complete street concept, the investment in Fire Station #4, and the history of the Vision for Owasso sales tax.

**10. New Business**

None

**11. Adjournment**

Trey Thee moved, seconded by Don Hutchings, to adjourn the meeting.

AYE: Dugan, Hutchings, Kennedy, Prince, Reeves, Thee, Roberts, Westerman

NAY: None

ABSTAIN: None

Motion carried: 8-0 and the meeting adjourned at 7:35 pm.

