

**OWASSO BOARD OF ADJUSTMENT
MINUTES OF REGULAR MEETING
Tuesday, August 25, 2020
Old Central, 109 North Birch**

MEMBERS PRESENT

Joe Ramey
Jim Bausch
Abhijeet Utturkar
Dean Knoten

MEMBERS ABSENT

Sherry Jacobs

STAFF PRESENT

Karl Fritschen
Brian Dempster
Marsha Hensley
Alexa Beemer

The meeting agenda was posted at the west entrance to City Hall on the 20th day of August, 2020 at 11:00 AM.

1. **CALL TO ORDER**

2. **ROLL CALL**

Mr. Dempster introduced Ms. Alexa Beemer as the newly hired City Planner.

3. **Approval of Minutes from the January 28, 2020 Regular Meeting -** Mr. Knoten moved to approve the minutes of January 28, 2020 meeting, Mr. Utturkar seconded the motion to approve the minutes.

AYE: Ramey, Bausch, Knoten, Utturkar

NAY: None

The motion carried 4-0

BOARD OF ADJUSTMENT PUBLIC HEARING

4. **OBOA 20-04 – Variance Request –** Consideration and appropriate action related to a request for approval of a variance to allow the reduction of the minimum frontage requirements in a CS (Commercial Shopping) zoned district. The location of the property is approximately 13311 East 116th St No, Owasso, OK and is zoned CS (Commercial Shopping) District.

Ms. Beemer presented the item and described the property location. Letters were mailed to property owners within 300' of the subject property and the request was advertised in the Owasso Reporter. The Chair opened the floor for public comments. The applicant was present to address any comments.

Staff recommends approval of OBOA 20-04, a variance to allow reduction of the minimum frontage.

A brief discussion was held regarding the required 125 feet of frontage long arterial road within Commercial Shopping districts. Ms. Beemer explained that the variance if approved would ensure the driveways have adequate separation.

Mr. Knoten moved to approve, Mr. Bausch seconded the motion to approve the variance request for OBOA 20-04.

A vote on the motion was recorded as follows:

AYE: Ramey, Bausch, Utturkar, Knoten
NAY: None

The motion carried 4-0


5. Report from Board of Adjustment Members
6. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

Mr. Dempster announced that Mr. Utturkar would be leaving the Board of Adjustment Committee and joining the Owasso Planning Commission.

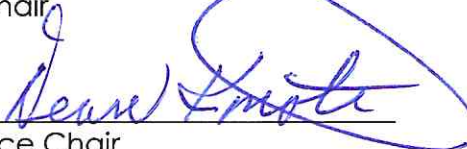
7. Adjournment – Mr. Bausch moved for adjournment, seconded by Mr. Utturkar. A vote on the motion was recorded as follows:

AYE: Bausch, Ramey, Utturkar, Knoten
NAY: None

The motion was approved 4-0 and the meeting was adjourned at 6:20 PM.



Chair



Vice Chair

Sept 22, 2020
Date