

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING TUESDAY, AUGUST 15, 2023

The Owasso City Council met in regular session on Tuesday, August 15, 2023, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 9, 2022; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 5:00 pm on Friday, August 11, 2023.

1. **Recognition for Dr. Paul Loving for 15 years of service on the Owasso Planning Commission** - Warren Lehr and members of the Planning Commission recognized Dr. Paul Loving.
2. **Call to Order** - Mayor Kelly Lewis called the meeting to order at 6:36 pm.
3. **Invocation** - The Invocation was offered by Pastor Mike Gleason of Friendship Baptist Church.
4. **Flag Salute** - Councilor Doug Bonebrake led the flag salute.
5. **Roll Call** - A quorum was declared present.

Present	Absent
Mayor – Kelly Lewis	None
Vice Mayor – Alvin Fruga	
Councilor – Doug Bonebrake	
Councilor – Lyndell Dunn	
Councilor – Paul Loving	

A quorum was declared present.

Staff: City Manager - Warren Lehr / City Attorney - Julie Lombardi

Mayor Lewis recognized members of Boy Scout Troop 80 in attendance.

6. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

- A. Approve minutes – August 1, 2023, and August 8, 2023, Regular Meetings
- B. Approve claims
- C. Accept the 2023 Oklahoma Highway Safety Office Grant supplemental funding in the amount of \$10,000.00, and approve a budget amendment in the Half Penny Sales Tax Fund, increasing the estimated revenue and the appropriation for expenditures in the Police Department by \$10,000.00
- D. Accept the 2024 Oklahoma Highway Safety Office Grant in the amount of \$98,094.00, authorize execution of all necessary documents, and approve a budget amendment in the Half Penny Sales Tax Fund, increasing the estimated revenue and the appropriation for expenditures in the Police Department by \$98,094.00
- E. Authorize payment in the amount of \$26,768.79 to Servpro of South Tulsa, Inc., of Tulsa, Oklahoma, for completed water damage mitigation work at the Bailey Ranch Golf Clubhouse
- F. Declare the following equipment and vehicles as surplus to the needs of the City and authorize disposal via online auction:

VEHICLES:

- 1997 Ford F150 VIN: 1FTDF17W6VKD16837
- 1998 Chevy S10 VIN: 1GCCS19X7W8183274
- 1999 Ford F150 VIN: 1FTRF17W1XKC13513
- 2002 Chevy 1500 VIN: 1GCEC14V82E186014
- 2005 Chevy 1500 VIN: 1GCEC14V75E172710
- 2005 Chevy Trailblazer VIN: 1GNDS13S152229692
- 2008 Chevy 2500 VIN: 1GCHK23KX8F178707
- 2011 Ford Edge VIN: 2FMDK4KC1BBA08938
- 2007 Chevy 1500 VIN: 2GCEK13V871136906
- 2010 Ford Crown Vic VIN: 2FABP7BV8AX112768
- 2017 Dodge Charger VIN: 2C3CDXKT9HH566185
- 2007 Ford Crown Vic VIN: 2FAFP71W17X115838
- 2014 Dodge Charger VIN: 2C3CDXAT9EH367800
- 2013 Chevy Tahoe VIN: 1GNLC2E07DR158157

EQUIPMENT:

- 2018 Grasshopper 932 Mower: 6619089
- 2018 Grasshopper 932 Mower: 6614861
- LeeBoy Asphalt Laydown Machine: 3547HD
- 1988 Ford Tractor: BB58597

- 2013 Chevy Tahoe VIN: 1GNLC2E02DR348738
- 2006 Dodge Dakota VIN: 1D7HW28N76S606590
- 2012 Ford F350 VIN: 1FT8X3B67CEB43830
- 2002 Chevy 3500 VIN: 1GCJK33122F164886
- 1982 Mack Fire Truck VIN 1M1HT143Y2CM001057

Mr. Bonebrake moved, seconded by Mr. Dunn to approve the Consent Agenda as presented, with claims totaling \$1,812,244.56.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

7. Consideration and appropriate action relating to items removed from the Consent Agenda - None

8. Consideration and appropriate action relating to Ordinance 1210, approving a Planned Unit Development (PUD) for German Corner PUD, containing approximately 12.9 acres located just south of East 116th Street North and west of North Garnett Road, as referenced in application OPUD 23-04

Brian Dempster presented the item, recommending adoption of Ordinance 1210. There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Loving to adopt Ordinance 1210, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

9. Consideration and appropriate action relating to Ordinance 1211, approving rezoning from Residential Single-Family (RS-3) to Office (O) of approximately 0.20 acres, located at 1012 North Ash Street, as referenced in application OZ 23-04

Wendy Kramer presented the item, recommending adoption of Ordinance 1211. There were no comments from the audience. Mr. Loving moved, seconded by Mr. Bonebrake to adopt Ordinance 1211, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

10. Consideration and appropriate action relating to Ordinance 1212, approving rezoning from Residential Single-Family (RS-3) to Downtown Mixed (DM) of approximately 0.64 acres, located at 201 North Birch Street, as referenced in application OZ 23-05

Wendy Kramer presented the item, recommending adoption of Ordinance 1212. There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Ms. Lewis to adopt Ordinance 1212, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

11. Consideration and appropriate action relating to an agreement with Grand Gateway Economic Development Authority for Pelivan Transit services

Josh Quigley presented the item, recommending approval of the Purchase of Service Agreement between the City of Owasso and Grand Gateway Economic Development Association (Pelivan Transit) of Big Cabin, Oklahoma, in the amount of \$60,475.00, and authorization to execute all necessary documents. There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Loving to approve the agreement and authorize execution of all necessary documents, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

12. Consideration and appropriate action relating to proposed project sites for the Annual Street Rehabilitation Program (2024)

Roger Stevens presented the item, recommending approval of the 2024 Street Rehabilitation Program priority sites. There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve the priority sites, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

13. Consideration and appropriate action relating to sole source purchase of an automatic license plate recognition system

Jason Woodruff presented the item, recommending authorization for the sole source purchase of twenty (20) Flock Safety license plate recognition camera systems in the amount of \$63,000.00 from Flock Group Incorporated of Atlanta, Georgia, and authorization to execute a one year service contract. There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to authorize the sole source purchase and authorize execution of the contract, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

14. Consideration and appropriate action relating to a payment from the General Liability/Self Insurance Fund for Bailey Ranch Golf Clubhouse water damage restoration

Larry Langford presented the item, recommending authorization for payment from the General Liability/Self-Insurance Fund in the amount of \$41,371.81 for restoration of the Bailey Ranch Golf Clubhouse, contingent upon approval by the Owasso Public Golf Authority to award a restoration contract. There were no comments from the audience. Mr. Dunn moved, seconded by Mr. Loving to authorize payment with contingency, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

15. Report from City Manager

Warren Lehr reported on the storm debris drop off location and curbside yard waste pickup.

16. Report from City Attorney - None

17. Report from City Councilors - None

18. Official Notices - The Mayor acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date July 29, 2023
- Health Care Self-Insurance Claims – dated as of August 9, 2023
- Monthly Budget Status Report – July 2023
- Oklahoma Department of Environmental Quality Permit No. SL000072230600 Sanitary Sewer for the Reserves at Owasso Facility No. S-21310

19. New Business - None

20. Adjournment

Mr. Loving moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:25 pm.


Juliann M. Stevens, City Clerk


Kelly Lewis, Mayor

