

**OWASSO CITY COUNCIL, PUBLIC WORKS AUTHORITY, AND  
PUBLIC GOLF AUTHORITY**

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**MINUTES OF JOINT REGULAR MEETING  
TUESDAY, JULY 11, 2023**

The Owasso City Council, Owasso Public Works Authority (OPWA), and Owasso Public Golf Authority (OPGA) met in a joint regular meeting on Tuesday, July 11, 2023, in the Council Chambers at Old Central, 109 North Birch Street, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 9, 2022; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, July 7, 2023.

1. **Call to Order** – Vice Mayor/Vice Chair Alvin Fruga called the meeting to order at 6:13 pm.

2. **Roll Call**

Present

Vice Mayor/Vice Chair – Alvin Fruga

Councilor/Trustee – Doug Bonebrake

Councilor/Trustee – Lyndell Dunn

Councilor/Trustee – Dr. Paul Loving

Absent

Mayor/Chair – Kelly Lewis

Staff: City/Authority Manager – Warren Lehr; Assistant City/Assistant Authority Manager – Chris Garrett;  
City/Authority Attorney - Julie Lombardi

3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Councilors/Trustees to be routine and will be enacted by one motion. Any Councilor/Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

A. Approve City Council minutes – June 20, 2023, Regular Meeting

B. Approve OPWA minutes – June 20, 2023, Regular Meeting

C. Approve OPGA minutes – June 20, 2023, Regular Meeting

D. Approve claims – City Council, OPWA, OPGA

Mr. Bonebrake moved, seconded by Dr. Loving to approve the Consent agenda as presented, with City Council claims totaling \$856,720.14, OPWA claims totaling \$1,728,009.67, and OPGA claims totaling \$54,237.25.

YEA: Bonebrake, Dunn, Loving, Fruga

NAY: None

Motion Carried: 4-0

4. **Consideration and appropriate action relating to items removed from the Consent Agenda - None**

5. **Owasso Public Works Authority consideration and appropriate action relating to Resolution 2023-02, a Resolution of The Owasso Public Works Authority (the "Borrower") authorizing a loan from the Oklahoma Water Resources Board in the total aggregate principal amount of not to exceed \$9,000,000.00; approving the issuance of a Series 2023 Promissory Note to Oklahoma Water Resources Board in the total aggregate principal amount of not to exceed \$9,000,000.00, secured by a pledge of revenues and authorizing its execution; designating a local trustee; approving and authorizing the execution of a Trust Agreement; approving and authorizing the execution of a Loan Agreement; approving and authorizing the execution of a Security Agreement; ratifying and confirming a Lease Agreement; approving and authorizing a Note Purchase Agreement; authorizing documents pertaining to a year-to-year pledge of certain sales tax revenue; approving various covenants; approving and authorizing payment of fees and expenses; approving and authorizing application to the Oklahoma Water Resources Board; approving and authorizing professional services agreements with The Public Finance Law Group, PLLC and Municipal Finance Services, Inc.; and containing other provisions relating thereto**

Carly Novozinsky presented the item, recommending approval of OPWA Resolution 2023-02. Jon Wolff with Municipal Finance Services, Inc and Allan Brooks with The Public Finance Law Group PLLC were present and answered questions of the Trustees. There were no comments from the audience.

After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve OPWA Resolution 2023-02, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga

NAY: None

Motion Carried: 4-0

**6. City Council consideration and appropriate action relating to Resolution 2023-15, a Resolution of the City of Owasso, Oklahoma (the "City") approving action taken by The Owasso Public Works Authority (the "Authority") authorizing issuance, sale and delivery of the Authority's Series 2023 Promissory Note to Oklahoma Water Resources Board; ratifying and confirming a Lease Agreement; authorizing documents pertaining to a year-to-year pledge of certain sales tax revenue; and containing other provisions related thereto**

Carly Novozinsky presented the item, recommending approval of City Council Resolution 2023-15. There were no comments from the audience. Mr. Dunn moved, seconded by Dr. Loving to approve City Council Resolution 2023-15, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga

NAY: None

Motion Carried: 4-0

**7. City Council consideration and appropriate action relating to a fiscal year 2023 payment to Mediclaims, Inc., as part of the Ground Emergency Medical Transportation Supplemental Payment Program for emergency transportation services**

Carly Novozinsky presented the item, recommending authorization of payment to Mediclaims, Inc., of Tonkawa, Oklahoma, in the amount of \$36,618.60. There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to authorize payment, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga

NAY: None

Motion Carried: 4-0

**8. Presentation and discussion relating to fiduciary duty of care, responsibility and obligation for the City Council and Public Trusts**

Julie Lombardi presented the item and discussion was held.

**9. Discussion relating to bids received for Fire Station No.1 and Fire Station No. 2 renovation projects**

David Hurst presented the item and discussion was held.

**10. Discussion relating to proposed fees for a city-managed adult male and co-ed softball league**

Larry Langford presented the item and discussion was held. It was further explained this item would be placed on the July 18, 2023, City Council agenda for consideration and action.

**11. Discussion relating to City/Authority Manager items**

**A. Monthly sales tax report and revenue outlook**

Warren Lehr introduced Carly Novozinsky to present the item.

**12. City/Authority Manager report**

Warren Lehr reported on the recent inclement weather and storm debris removal efforts of staff, the upcoming Town Hall meetings regarding the 55/100<sup>th</sup>s Sales Tax Election will be held on July 24, at 6:30 pm at Owasso First Assembly in the Xtreme Youth Building and July 27, at 6:30 pm at Baptist Village in the Redbud Enrichment Center Tea Room; the annual Red White and Boom, the Surface Transportation Grant for the 86<sup>th</sup> Street North Improvements from Main to Garnett.

**13. City Councilor/Trustee comments and inquiries - None**

**14. Adjournment**

Mr. Bonebrake moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Loving, Fruga

NAY: None

Motion Carried: 4-0 and the meeting adjourned at 7:21 pm.

  
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Juliann M. Stevens, City Clerk

  
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Kevin Fruga, Vice Mayor/Vice Chair

