

# OWASSO CITY COUNCIL

## MINUTES OF REGULAR MEETING TUESDAY, JUNE 20, 2023

The Owasso City Council met in regular session on Tuesday, June 20, 2023, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 9, 2022; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 1:00 pm on Friday, June 16, 2023.

1. **Call to Order** - Mayor Kelly Lewis called the meeting to order at 6:30pm.
2. **Invocation** - The Invocation was offered by Pastor Don Cason of Hope Chapel Foursquare Church.
3. **Flag Salute** - Councilor Lyndell Dunn led the flag salute.

4. **Roll Call** - A quorum was declared present.

Present	Absent
Mayor – Kelly Lewis	None
Vice Mayor – Alvin Fruga	
Councilor – Doug Bonebrake	
Councilor – Lyndell Dunn	
Councilor – Dr. Paul Loving	

A quorum was declared present.

Staff: City Manager - Warren Lehr / City Attorney - Julie Lombardi

5. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

- A. Approve minutes – June 6, 2023, and June 13, 2023, Regular Meetings
- B. Approve claims
- C. Accept a donation in the amount of \$6,500.00 from Friends of the Owasso Police Department Foundation and approve a budget amendment in the General Fund, increasing the estimated revenue and the appropriation for expenditures in the Police Services budget by \$6,500.00
- D. Accept an American Kennel Club Reunite Grant in the amount of \$7,500.00 and approve a budget amendment in the General Fund, increasing the estimated revenue and increasing the appropriation for expenditures in the Police Services budget by \$7,500.00

Dr. Loving moved, seconded by Mr. Bonebrake to approve the Consent Agenda as presented, with claims totaling \$1,878,415.00.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

6. **Consideration and appropriate action relating to items removed from the Consent Agenda - None**
7. **Consideration and appropriate action relating to budget amendments for fiscal year-end supplemental appropriations of excess revenues**

Carly Novozinsky presented the item, recommending approval of budget amendments increasing estimated revenues and appropriations for expenditures in the following amounts:

- General Fund \$1,500,000.00
- Ambulance Service Fund \$ 6,000.00

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve the budget amendments, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

**8. Consideration and appropriate action relating to Resolution 2023-12, providing for the adoption of an annual budget for the Fiscal Year 2023-2024 General Fund and other Funds, establishing levels of expenditures by department, and establishing budget amendment authority as provided by state statute**

Carly Novozinsky presented the item, recommending approval of Resolution 2023-12. There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve Resolution 2023-12, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

**9. Consideration and appropriate action relating to Resolution 2023-13, amending to Section III (A)(5), Development Project Assistance, of the Owasso Redbud District Project Plan and Tax Increment District No. 1 Policy Guide**

Chris Garrett presented the item, recommending approval of Resolution 2023-13. There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Ms. Lewis to approve Resolution 2023-13, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

**10. Consideration and appropriate action relating to the Master Services Agreement with First Responder Support Services (FRSS) for professional behavioral health services**

Michele Dempster presented the item, recommending approval of the Master Services Agreement with First Responder Support Services, PLLC, of Tulsa, Oklahoma, in the amount of \$51,010.44, and authorization to execute all necessary documents. There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve the agreement and authorize execution of all necessary documents, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

**11. Consideration and appropriate action relating to Resolution 2023-14, implementing Tentative Agreements and Memorandum of Agreement between the City of Owasso and the International Association of Fire Fighters (IAFF) Local #2789**

Michele Dempster presented the item, recommending approval of Resolution 2023-14. There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve Resolution 2023-14, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

**12. Consideration and appropriate action relating to an Employment Agreement between the City and City Manager, Warren Lehr**

Michele Dempster presented the item. There were no comments from the audience. Mr. Bonebrake moved, seconded by Mr. Dunn to approve the agreement.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

**13. Consideration and appropriate action relating to the First Amended Employment Agreement between the City and City Attorney, Julie Lombardi, for FY 2023-2024**

Michele Dempster presented the item. There were no comments from the audience. Mr. Dunn moved, seconded by Mr. Bonebrake to approve the first amended employment agreement.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

**14. Report from City Manager**

Warren Lehr reported on the recent inclement weather and storm debris removal efforts of staff, the upcoming Town Hall meetings regarding the 55/100<sup>th</sup>s Sales Tax Election will be held on June 26, at 6:30 pm at Discovery Church, June 29, at 6:30 pm at First Church, July 24, at 6:30 pm at Owasso First Assembly in the Xtreme Youth Building and July 27, at 6:30 pm at Baptist Village in the Redbud Enrichment Center.

**15. Report from City Attorney - None**

**16. Report from City Councilors**

Councilor Dunn reported on a recent visit to Chaumont, France, Owasso's Sister City.

**17. Official Notices** - The Mayor acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date June 3, 2023
- Health Care Self-Insurance Claims – dated as of June 14, 2023
- Monthly Budget Status Report – May 2023
- Change Order No. 2 executed by the City Manager or designee for the East 116<sup>th</sup> Street North Improvement Project from Garnett Road to North 129<sup>th</sup> East Avenue
- Oklahoma Department of Environmental Quality Permit No. SL000072230399 Sewer Main to Serve The Learning Experience
- Oklahoma Department of Environmental Quality Permit No. WL000072230161 Hale Acres Water Line Replacement – Phase 1

**18. New Business - None**

**19. Adjournment**

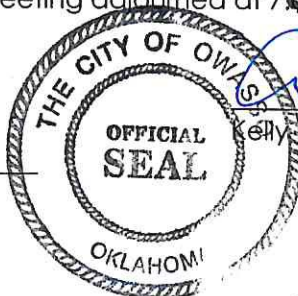
Mr. Bonebrake moved, seconded by Mr. Dunn to adjourn the meeting.

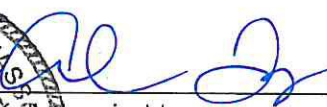
YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:00 pm.

  
Juliann M. Stevens, City Clerk



  
Kelly Lewis, Mayor