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City Clerk's Office

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

**Council Chambers, Old Central Building
109 North Birch, Owasso, OK 74055
Regular Meeting
Tuesday, September 3, 2019 – 6:30 pm**

1. **Call to Order**
Chair Chris Kelley
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes
 - August 20, 2019, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date August 17, 2019
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on December 14, 2018, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, August 30, 2019.

Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING Tuesday, August 20, 2019

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, August 20, 2019, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed December 14, 2018, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, August 16, 2019.

1. Call to Order

Chair Chris Kelley called the meeting to order at 7:37 pm.

2. Roll Call

Present

Chair – Chris Kelley

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

Trustee – Kelly Lewis

A quorum was declared present.

Absent

Vice Chair – Bill Bush

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- August 6, 2019, Regular Meeting
- August 13, 2019, Regular Meeting

B. Approve claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda with claims totaling \$60,406.32.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

None

6. Report from OPGA Attorney

None

7. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – Pay Period Ending Date August 3, 2019
- Monthly Budget Status Report – July 2019

- 8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
None

9. Adjournment

Mr. Bonebrake moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:38 pm.

Chris Kelley, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 9/3/2019

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$974.17
		YAMAHA GOLF CAR COMPANY	\$23.95
		YAMAHA MOTOR CORPORATION, USA	\$3,594.38
		CART OPERATIONS - Total	\$4,592.50
		AMERICAN BACTERIAL SOLUTIONS LLC	\$600.00
		AT&T	\$12.36
		BOARDTRONICS, INC.	\$231.10
		HOLLIDAY SAND & GRAVEL CO	\$297.54
		JPMORGAN CHASE BANK	\$45.75
		JPMORGAN CHASE BANK	\$122.70
		JPMORGAN CHASE BANK	\$55.57
		JPMORGAN CHASE BANK	\$4,383.15
		JPMORGAN CHASE BANK	\$394.00
		JPMORGAN CHASE BANK	\$7,244.59
		JPMORGAN CHASE BANK	\$707.37
		JPMORGAN CHASE BANK	\$790.00
		JPMORGAN CHASE BANK	\$49.04
		JPMORGAN CHASE BANK	\$148.72
		JPMORGAN CHASE BANK	(\$160.44)
		JPMORGAN CHASE BANK	\$739.83
		JPMORGAN CHASE BANK	\$1,286.07
		JPMORGAN CHASE BANK	\$75.85
		JPMORGAN CHASE BANK	\$40.46
		JPMORGAN CHASE BANK	\$24.99
		JPMORGAN CHASE BANK	\$37.10
		JPMORGAN CHASE BANK	\$1.57
		JPMORGAN CHASE BANK	\$4.20
		JPMORGAN CHASE BANK	\$178.89
		JPMORGAN CHASE BANK	\$343.74
		JPMORGAN CHASE BANK	\$2,359.68
		JPMORGAN CHASE BANK	\$275.00
		MURRAY ELECTRICAL SERVICE, LLC	\$1,490.00
		TCF NATIONAL BANK	\$1,160.00
		UNIFIRST HOLDINGS LP	\$55.00
		UNIFIRST HOLDINGS LP	\$84.74
		UNIFIRST HOLDINGS LP	\$54.00
		UNIFIRST HOLDINGS LP	\$59.85
		WATER UTILITIES SERVICES, INC	\$648.55
		COURSE MAINT - Total	\$23,840.97
		JPMORGAN CHASE BANK	\$3,960.00
		JPMORGAN CHASE BANK	\$269.27

Claims List - 9/3/2019

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$249.78
		JPMORGAN CHASE BANK	\$338.75
		JPMORGAN CHASE BANK	\$144.47
	FOOD & BEV	- Total	\$4,962.27
	AT&T	CONSOLIDATED PHONE	\$98.90
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$48.70
	GPS TECHNOLOGIES, INC	CART GPS	\$840.00
	JPMORGAN CHASE BANK	COX-CABLE	\$77.53
	JPMORGAN CHASE BANK	HOLDERS-REPAIR	\$56.50
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	\$71.46
	JPMORGAN CHASE BANK	WASTE MGMT-REFUSE SVC	\$694.88
	PLATINUM PROTECTION, INC.	ALARM REPAIRS	\$849.00
	GOLF ADMIN	- Total	\$2,736.97
	JPMORGAN CHASE BANK	BILLER DIRECT-FEE	\$103.78
	JPMORGAN CHASE BANK	SOUTH CENTRL-PRO/ASSI	\$500.00
	JPMORGAN CHASE BANK	TEXOMA-BALL BAGS	\$465.92
	GOLF SHOP	- Total	\$1,069.70
	CALLAWAY GOLF SALES COMPANY	MERCHANDISE	\$708.05
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	\$1,305.87
	JPMORGAN CHASE BANK	BLACK CLOVER-MERCHAND	\$388.29
	JPMORGAN CHASE BANK	CCSWB-BEVERAGES	\$475.34
	JPMORGAN CHASE BANK	CCSWB-FOOD	\$833.77
	JPMORGAN CHASE BANK	CUTTER&BUCK-MERCHANDI	\$647.53
	JPMORGAN CHASE BANK	LUXOTTICA-MERCHANDISE	\$181.00
	JPMORGAN CHASE BANK	NIKE-MERCHANDISE	\$1,029.50
	JPMORGAN CHASE BANK	OUTDOOR CUSTOM-MERCHA	\$504.12
	JPMORGAN CHASE BANK	PING INC-MERCHANDISE	\$850.90
	JPMORGAN CHASE BANK	SAMS-FOOD	\$763.28
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$1,052.96
	JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE	\$880.60
	JPMORGAN CHASE BANK	WALMART-FOOD	\$91.52
	OPGA	- Total	\$9,712.73
	OPGA	- Total	\$46,915.14
	OPGA Grand Total		\$46,915.14

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 08/17/19

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	3,649.51	5,825.42
605 Cart Operations	3,382.58	3,802.01
610 Golf Course Operations	15,415.80	21,355.96
670 Food & Beverage	2,656.50	4,144.67
690 General & Administration	3,435.80	5,202.73
<hr/> FUND TOTAL	28,540.19	40,330.79