

PUBLIC NOTICE OF THE MEETING OF THE  
**OWASSO PUBLIC GOLF AUTHORITY (OPGA)**


RECEIVED  
AUG 02 2019 *HS*  
City Clerk's Office

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Council Chambers, Old Central Building  
109 North Birch, Owasso, OK 74055  
Regular Meeting  
Tuesday, August 6, 2019 – 6:30 pm

1. **Call to Order**  
Chair Chris Kelley
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes
    - July 16, 2019, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Reports – Pay Period Ending Date July 20, 2019
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on December 14, 2018, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, August 2, 2019.

  
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Juliann M. Stevens, City Clerk

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The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)

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# OWASSO PUBLIC GOLF AUTHORITY (OPGA)

## MINUTES OF REGULAR MEETING

Tuesday, July 16, 2019

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, July 16, 2019, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed December 14, 2018, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, July 12, 2019.

### 1. Call to Order

Vice Chair Bill Bush called the meeting to order at 8:00 pm.

### 2. Roll Call

Present

Absent

Vice Chair – Bill Bush

Chair – Chris Kelley

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

Trustee – Kelly Lewis

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

#### A. Approve minutes

- July 2, 2019, Regular Meeting
- July 9, 2019, Regular Meeting

#### B. Approve claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda with claims totaling \$18,814.73.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Report from OPGA Manager

None

### 6. Report from OPGA Attorney

None

### 7. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – Pay Period Ending Date July 6, 2019
- Monthly Budget Status Report - June 2019

**8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**9. Adjournment**

Mr. Bonebrake moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0 and the meeting adjourned at 8:01 pm.

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Bill Bush, Vice Chair

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Juliann M. Stevens, Authority Clerk

## Claims List - 8/6/2019

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	AMAZON-TUBES \$133.91
		YAMAHA GOLF CAR COMPANY	LABOR/PLUGS \$62.76
		YAMAHA MOTOR CORPORATION, USA	GOLF CART LEASE \$3,594.38
		<b>CART OPERATIONS - Total</b>	<b>\$3,791.05</b>
		AEP/PSO	ELECTRIC USE \$2,243.40
		AT&T	CONSOLIDATED PHONE \$12.39
		JESCO PRODUCTS, INC	CUP PAINT \$137.69
		JPMORGAN CHASE BANK	AMAZON-HOSE REELS \$669.98
		JPMORGAN CHASE BANK	BWI-FERTILIZER \$7,144.94
		JPMORGAN CHASE BANK	BWI-PREEMERGENT \$6,909.38
		JPMORGAN CHASE BANK	GCSAA-MEMB DUES \$400.00
		JPMORGAN CHASE BANK	HARRELLS-GROWTH REGUL \$464.00
		JPMORGAN CHASE BANK	INNOVATIVE TURF-WETTI \$465.01
		JPMORGAN CHASE BANK	KANSAS GOLF-ASSEMBLY \$1,858.43
		JPMORGAN CHASE BANK	KANSAS GOLF-CYLINDER \$371.75
		JPMORGAN CHASE BANK	KANSAS GOLF-PARTS \$437.90
		JPMORGAN CHASE BANK	KANSAS GOLF-SUPPLIES \$449.06
		JPMORGAN CHASE BANK	LOCKE-PARTS \$92.93
		JPMORGAN CHASE BANK	LOWES-SUPPLIES \$143.20
		JPMORGAN CHASE BANK	MOHAWK-SAND \$953.80
		JPMORGAN CHASE BANK	MOORES FISH-FISH \$1,125.00
		JPMORGAN CHASE BANK	NEW HOLLAND-PARTS \$207.56
		JPMORGAN CHASE BANK	OREILLY-FILTERS \$54.81
		JPMORGAN CHASE BANK	OREILLY-SEALANT \$32.99
		JPMORGAN CHASE BANK	OREILLY-SUPPLIES \$36.98
		JPMORGAN CHASE BANK	TIMMONS-FUEL \$2,372.89
		JPMORGAN CHASE BANK	TRACTOR SPLY-PARTS \$84.95
		JPMORGAN CHASE BANK	TRACTOR SPLY-SUN SHAD \$119.99
		JPMORGAN CHASE BANK	UNITED RENTAL-RENTAL \$107.00
		JPMORGAN CHASE BANK	WARREN CAT-RENTAL \$3,140.35
		JR SIMPLOT COMPANY	SEAWEED EXTRACT \$359.97
		STAND-BY PERSONNEL, INC	TEMP LABOR \$198.38
		TCF NATIONAL BANK	MAINT CART LEASE \$1,160.00
		UNIFIRST HOLDINGS LP	ENV CHARGE \$22.00
		UNIFIRST HOLDINGS LP	JANITORIAL \$32.00
		UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE \$24.04
		UNIFIRST HOLDINGS LP	UNIFORM SERVICE \$23.94
		VERIZON WIRELESS	WIRELESS CONNECTION \$40.91
		<b>COURSE MAINT - Total</b>	<b>\$31,897.62</b>
		JPMORGAN CHASE BANK	SAMS-SUPPLIES \$59.42
		JPMORGAN CHASE BANK	SYSCO-SUPPLIES \$132.77
		JPMORGAN CHASE BANK	UNITED LINEN-RENTAL \$151.71

## Claims List - 8/6/2019

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$9.96
		WALMART-SUPPLIES	
	<b>FOOD &amp; BEV</b>	<b>- Total</b>	<b>\$353.86</b>
	AEP/PSO	ELECTRIC USE	\$116.29
	AT&T	CONSOLIDATED PHONE	\$99.15
	AT&T	LONG DISTANCE PHONE	\$0.49
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$0.40
	CYBERGOLF LLC	MARKETING AND WEB	\$585.00
	JPMORGAN CHASE BANK	CAMFIL-FILTERS	\$26.22
	JPMORGAN CHASE BANK	COX-INTERNET	\$103.93
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$344.62
	JPMORGAN CHASE BANK	RIDGEBACK ROOF-REPAIR	\$1,150.00
	JPMORGAN CHASE BANK	TERMINIX-PEST CONTROL	\$555.00
	JPMORGAN CHASE BANK	WASTE MGMT-REFUSE SVC	\$454.63
	<b>GOLF ADMIN</b>	<b>- Total</b>	<b>\$3,435.73</b>
	JPMORGAN CHASE BANK	ACUSHNET-RANGE BALLS	\$2,695.00
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$34.98
	JPMORGAN CHASE BANK	PGA-FEE	\$100.00
	JPMORGAN CHASE BANK	USPS-POSTAGE	\$8.30
	<b>GOLF SHOP</b>	<b>- Total</b>	<b>\$2,838.28</b>
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	\$5,033.85
	JPMORGAN CHASE BANK	BILLER DIRECT-MERCHAN	\$97.28
	JPMORGAN CHASE BANK	CCSWB-BEVERAGES	\$907.25
	JPMORGAN CHASE BANK	IMPER CATERING-COFFEE	\$77.45
	JPMORGAN CHASE BANK	LUXOTTICA-MERCHANDISE	\$371.00
	JPMORGAN CHASE BANK	PING-MERCHANDISE	\$101.76
	JPMORGAN CHASE BANK	SAMS-FOOD	\$769.05
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$802.05
	JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE	\$62.52
	JPMORGAN CHASE BANK	WALMART-BEER	\$565.60
	JPMORGAN CHASE BANK	WALMART-FOOD	\$264.12
	<b>OPGA</b>	<b>- Total</b>	<b>\$9,051.93</b>
	<b>OPGA</b>	<b>- Total</b>	<b>\$51,368.47</b>
	<b>OPGA Grand Total</b>		<b>\$51,368.47</b>

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 07/20/19

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	2,323.51	3,828.06
605 Cart Operations	5,210.70	5,856.87
610 Golf Course Operations	16,202.58	22,252.74
670 Food & Beverage	3,298.69	4,876.60
690 General & Administration	3,435.80	5,202.73
<hr/> FUND TOTAL	<hr/> 30,471.28	<hr/> 42,017.00