

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, August 1, 2023 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

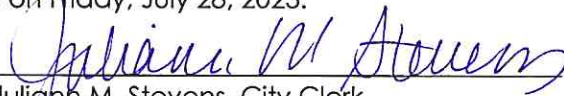
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JUL 28 2023 *HS*

City Clerk's Office

1. **Call to Order** - Chair Kelly Lewis
2. **Roll Call**
3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – July 18, 2023, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date July 15, 2023
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 9, 2022, and the Agenda posted at City Hall, 200 South Main Street, at 1:30 pm on Friday, July 28, 2023.


Julian M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING TUESDAY, JULY 18, 2023

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, July 18, 2023, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 9, 2022; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 1:00 pm on Friday, July 14, 2023.

1. **Call to Order** - Chair Kelly Lewis called the meeting to order at 7:04 pm.

2. **Roll Call** – A quorum was declared present.

Present	Absent
Chair – Kelly Lewis	None
Vice Chair – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Dr. Paul Loving	

Staff: Authority Manager – Warren Lehr / Authority Attorney - Julie Lombardi

3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

- A. Approve minutes – July 4, 2023, and July 11, 2023, Regular Meetings
- B. Approve claims

Dr. Loving moved, seconded by Mr. Dunn to approve the Consent Agenda as presented, with claims totaling \$36,938.73.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

4. **Consideration and appropriate action relating to items removed from the Consent Agenda** - None

5. **Report from OPGA Manager** - None

6. **Report from OPGA Attorney** - None

7. **Official Notices** - The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date June 17, 2023, and July 1, 2023
- Monthly Budget Report – June 2023

8. **New Business** – None

9. **Adjournment**

Dr. Loving moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:05 pm.

Juliann M. Stevens, Authority Clerk

Kelly Lewis, Chair

Claims List - 08/01/2023

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$19,495.42
		2023 TURF REPLACEMENT - Total	\$19,495.42
	FLEET FUELS LLC	FUEL	\$1,900.60
	YAMAHA MOTOR CORPORATION, USA	CART LEASES	\$4,821.85
		CART OPERATIONS - Total	\$6,722.45
	AEP/PSO	ELECTRIC USE	\$3,728.33
	BWI COMPANIES, INC	FERTILIZER	\$4,036.68
	FLEET FUELS LLC	FUEL	\$3,050.43
	HARRELL'S, LLC	INSECTICIDES	\$2,456.20
	HOLLIDAY SAND & GRAVEL CO	SAND	\$574.53
	JPMORGAN CHASE BANK	AMAZON-WIRE FLAGS	\$243.18
	JPMORGAN CHASE BANK	CERT LAB-PARTS	\$249.95
	JPMORGAN CHASE BANK	CORNERSTONE-WEED LINE	\$55.00
	JPMORGAN CHASE BANK	HOLMAN-SEED MIX	\$191.25
	JPMORGAN CHASE BANK	INNOV TURF-AGENT	\$472.23
	JPMORGAN CHASE BANK	KANSAS GOLF-MOWER	\$477.41
	JPMORGAN CHASE BANK	OREILLY-AIR RATCHET	\$49.99
	JPMORGAN CHASE BANK	OREILLY-BATTERIES	\$169.14
	JPMORGAN CHASE BANK	OREILLY-BELTS	\$35.81
	JPMORGAN CHASE BANK	OREILLY-FILTERS	\$108.56
	JPMORGAN CHASE BANK	OREILLY-HEADLIGHTS	\$50.60
	JPMORGAN CHASE BANK	OREILLY-REFUND	(\$18.02)
	JPMORGAN CHASE BANK	RR PRODUCTS-BEDKNIVES	\$124.65
	JPMORGAN CHASE BANK	RR PRODUCTS-REELS	\$1,068.75
	JPMORGAN CHASE BANK	UATTEND-SOFTWARE	\$41.00
	THE HUNTINGTON NATIONAL BANK	MAINT EQUIP LEASE	\$5,207.39
	UNIFIRST HOLDINGS LP	ENVIRONMENTAL CHARGE	\$39.75
	UNIFIRST HOLDINGS LP	JANITORIAL SERVICE	\$61.00
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$65.58
	UNIFIRST HOLDINGS LP	SUPPLIES	\$45.48
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	\$35.91
		COURSE MAINT - Total	\$22,620.78
	JPMORGAN CHASE BANK	IMAGEFIRST-RENTAL	\$155.09
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$30.26
		FOOD & BEV - Total	\$185.35
	AEP/PSO	ELECTRIC USE	\$1,834.59
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$94.20
	JPMORGAN CHASE BANK	BROOKS-CLEANING	\$195.00
	JPMORGAN CHASE BANK	COX-CABLE	\$119.04
	JPMORGAN CHASE BANK	LOWES-BLINDS	\$74.96
	JPMORGAN CHASE BANK	PGA-TRAINING	\$490.00

Claims List - 08/01/2023

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$107.00
		GOLF ADMIN - Total	\$2,914.79
		JPMORGAN CHASE BANK	\$235.00
		JPMORGAN CHASE BANK	\$1,600.00
		GOLF SHOP - Total	\$1,835.00
		JPMORGAN CHASE BANK	\$6,556.63
		JPMORGAN CHASE BANK	\$163.38
		JPMORGAN CHASE BANK	\$115.45
		JPMORGAN CHASE BANK	\$602.91
		JPMORGAN CHASE BANK	\$1,942.20
		JPMORGAN CHASE BANK	\$418.90
		JPMORGAN CHASE BANK	\$625.69
		JPMORGAN CHASE BANK	\$145.91
		OPGA - Total	\$10,571.07
	OPGA - Total		\$64,344.86
	OPGA Grand Total		\$64,344.86

**OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 07/15/23**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	6,390.75	10,467.60
605 Cart Operations	1,365.00	1,524.05
610 Golf Course Operations	20,983.62	28,473.54
670 Food & Beverage	2,765.65	4,558.89
690 General & Administration	4,333.21	6,198.20
<hr/> FUND TOTAL	<hr/> 35,838.23	<hr/> 51,222.28