

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, July 6, 2021 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

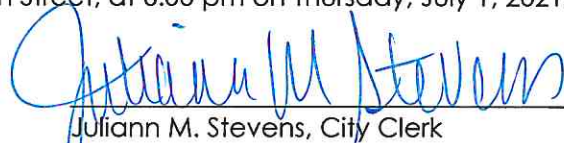
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City Clerk's Office

1. **Call to Order**
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – June 15, 2021, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date June 19, 2021
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 11, 2020, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Thursday, July 1, 2021.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING

Tuesday, June 15, 2021

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, June 15, 2021, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 11, 2020; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, June 11, 2021.

1. Call to Order

Chair Bill Bush called the meeting to order at 7:45 pm.

2. Roll Call

Present	Absent
Chair – Bill Bush	None
Vice Chair – Kelly Lewis	
Trustee – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr
Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes - June 1, 2021, and June 8, 2021, Regular Meetings
- B. Approve claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda, as presented with claims totaling \$10,534.61.

YEA: Bonebrake, Dunn, Fruga, Lewis, Bush

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Consideration and appropriate action relating to Resolution 2021-01, providing for the adoption of an annual budget for Fiscal Year 2021-2022

Linda Jones presented the item, recommending approval of Resolution 2021-01.

There were no comments from the audience. Mr. Bonebrake moved, seconded by Ms. Lewis to approve Resolution 2021-01, as presented.

YEA: Bonebrake, Dunn, Fruga, Lewis, Bush

NAY: None

Motion carried: 5-0

6. Report from OPGA Manager

None

7. Report from OPGA Attorney

None

8. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date June 5, 2021
- Monthly Budget Report – May 2021

9. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

10. Adjournment

Ms. Lewis moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Fruga, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:47 pm.

Bill Bush, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 7/6/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	LOWES-SUPPLIES \$272.96
		YAMAHA MOTOR CORPORATION, USA	GOLF CART LEASE \$3,594.38
		CART OPERATIONS - Total	\$3,867.34
	AEP/PSO	ELECTRIC USE	\$625.84
	AT&T	PHONE USE	\$13.26
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	\$137.19
	JPMORGAN CHASE BANK	BUMP2BUMP-SUPPLIES	\$36.60
	JPMORGAN CHASE BANK	BWI-FERTILIZER	\$18,720.54
	JPMORGAN CHASE BANK	BWI-HERBICIDE	\$169.30
	JPMORGAN CHASE BANK	BWI-PAINT	\$199.76
	JPMORGAN CHASE BANK	CORE&MAIN-COUPLINGS	\$15.60
	JPMORGAN CHASE BANK	CORE&MAIN-FITTINGS	\$313.20
	JPMORGAN CHASE BANK	CORE&MAIN-STRAINER	\$19.00
	JPMORGAN CHASE BANK	EZGO FINANCE-REPAIR	\$635.60
	JPMORGAN CHASE BANK	KANSAS GOLF-FUEL PUMP	\$172.53
	JPMORGAN CHASE BANK	KANSAS GOLF-PARTS	\$108.08
	JPMORGAN CHASE BANK	KANSAS GOLF-REEL BLAD	\$932.96
	JPMORGAN CHASE BANK	LOWES-PARTS	\$19.88
	JPMORGAN CHASE BANK	LOWES-PARTS/SUPPLIES	\$114.72
	JPMORGAN CHASE BANK	LOWES-SAND	\$35.28
	JPMORGAN CHASE BANK	LOWES-SHOVELS	\$97.90
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$124.26
	JPMORGAN CHASE BANK	MAXWELL-MATERIALS	\$544.08
	JPMORGAN CHASE BANK	MEETING EXPENSE	\$150.00
	JPMORGAN CHASE BANK	OKGCSA-MEMB DUES	\$50.00
	JPMORGAN CHASE BANK	OKGCSA-REGIS FEE	\$70.00
	JPMORGAN CHASE BANK	OREILLY-REFUND	(\$1,519.44)
	JPMORGAN CHASE BANK	OREILLY-REPAIR	\$38.64
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	\$55.97
	JPMORGAN CHASE BANK	OREILLY-TAPE	\$7.98
	JPMORGAN CHASE BANK	P&K-PARTS	\$168.97
	JPMORGAN CHASE BANK	P&K-RELAY	\$43.81
	JPMORGAN CHASE BANK	QUALITY TIRE-TIRES	\$93.96
	JPMORGAN CHASE BANK	SITEONE-HERBICIDE	\$719.90
	JPMORGAN CHASE BANK	SITEONE-PLANTS	\$447.39
	JPMORGAN CHASE BANK	STANDARD SPLY-BLADES	\$142.88
	THE HUNTINGTON NATIONAL BANK	MAINT EQUIP LEASE	\$5,207.39
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$44.00
	UNIFIRST HOLDINGS LP	JANITORIAL	\$80.74
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$110.91
	UNIFIRST HOLDINGS LP	SUPPLIES	\$78.18
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$47.88

Claims List - 7/6/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	COURSE MAINT - Total	\$29,074.74
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$247.72
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$47.48
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	\$563.29
	JPMORGAN CHASE BANK	UNITED LINEN-RENTAL	\$84.81
	JPMORGAN CHASE BANK	WALMART-HEAT BULBS	\$19.76
		FOOD & BEV - Total	\$963.06
	AEP/PSO	ELECTRIC USE	\$917.64
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$75.38
	CITY OF OWASSO	BEER/WINE PERMIT	\$250.00
	JPMORGAN CHASE BANK	BROOKS-TRAP CLEANING	\$150.00
	JPMORGAN CHASE BANK	COX-CABLE	\$103.48
	JPMORGAN CHASE BANK	HOME DEPOT-PAINT	\$260.00
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	\$451.17
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$216.66
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$564.53
	JPMORGAN CHASE BANK	PGA MEMBR SVC-FEE	\$140.00
	JPMORGAN CHASE BANK	SOUTH CNRTL-TRAINING	\$200.00
	JPMORGAN CHASE BANK	SOUTH CNTRL PGA-PRO/J	\$310.00
	JPMORGAN CHASE BANK	TERMINIX-PEST CONTROL	\$95.00
	JPMORGAN CHASE BANK	UNIFIRST-RUGS	\$47.84
	JPMORGAN CHASE BANK	UNIFIRST-SERVICE	\$47.84
	JPMORGAN CHASE BANK	WASTE MGMT-REF SVC	\$613.45
	MIDWEST PAINTING INC	CLUBHOUSE PAINTING	\$9,893.00
	SOUTH CENTRAL GOLF INC	AD	\$1,850.00
		GOLF ADMIN - Total	\$16,185.99
	JPMORGAN CHASE BANK	AT YR SVC-RENTAL	\$140.45
	JPMORGAN CHASE BANK	OFFICE DEPOT-PAPER	\$12.00
	JPMORGAN CHASE BANK	PGA -TRAINING	\$12.20
	JPMORGAN CHASE BANK	PGA-DUES	\$486.00
	JPMORGAN CHASE BANK	PGA-TESTING	\$350.00
		GOLF SHOP - Total	\$1,000.65
	FLEETWOOD SERVICES LLC	GREENS RENOVATION	\$255,554.80
		GREENS REPLACEMENT PROJ - Total	\$255,554.80
	CALLAWAY GOLF SALES COMPANY	MERCHANDISE	\$1,402.08
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	\$4,285.07
	JPMORGAN CHASE BANK	AHEAD-MERCHANDISE	\$923.39
	JPMORGAN CHASE BANK	BUSHNELL-MERCHANDISE	\$927.00
	JPMORGAN CHASE BANK	COBRA PUMA-MERCHANDIS	\$156.39
	JPMORGAN CHASE BANK	IMPERIAL-COFFEE	\$61.90
	JPMORGAN CHASE BANK	LUXOTTICA-MERCH	\$1,830.77

Claims List - 7/6/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$344.87
		JPMORGAN CHASE BANK	\$207.08
		JPMORGAN CHASE BANK	\$830.87
		JPMORGAN CHASE BANK	\$701.13
		JPMORGAN CHASE BANK	\$173.62
		JPMORGAN CHASE BANK	\$309.43
	OPGA	- Total	\$12,153.60
	OPGA	- Total	\$318,800.18
OPGA Grand Total			\$318,800.18

**OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 06/19/21**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	4,707.39	8,214.83
605 Cart Operations	907.13	1,019.63
610 Golf Course Operations	17,050.08	25,075.77
670 Food & Beverage	1,744.64	3,255.44
690 General & Administration	3,611.92	5,248.01
<hr/> FUND TOTAL	<hr/> 28,021.16	<hr/> 42,813.68