

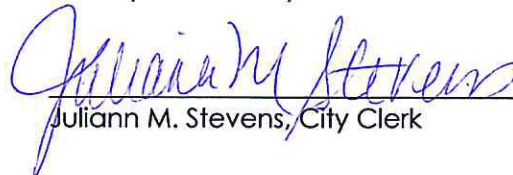
PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY (OPWA)

RECEIVED
JUN 28 2019
City Clerk's Office

Council Chambers, Old Central Building
109 North Birch, Owasso, OK 74055
Regular Meeting
Tuesday, July 2, 2019 – 6:30 pm

1. **Call to Order**
Chair Chris Kelley
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes
 - June 18, 2019, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date June 22, 2019
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on December 14, 2018, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, June 28, 2019.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC WORKS AUTHORITY (OPWA)

MINUTES OF REGULAR MEETING Tuesday, June 18, 2019

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, June 18, 2019, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed December 14, 2018, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, June 14, 2019.

1. Call to Order

Chair Chris Kelley called the meeting to order at 7:28 pm.

2. Roll Call

Present	Absent
Chair – Chris Kelley	None
Vice Chair – Bill Bush	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Kelly Lewis	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr
Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes
 - May 21, 2019, Regular Meeting
 - June 11, 2019, Regular Meeting
- B. Approve claims

Mr. Bonebrake moved, seconded by Ms. Lewis to approve the Consent Agenda with claims totaling \$700,464.92.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Consideration and appropriate action relating to a budget amendment in the OPWA Fund

Linda Jones presented the item, recommending approval of a budget amendment increasing the estimated revenue and the appropriation for expenditures by \$565,287.

There were no comments from the audience. Mr. Bush moved, seconded by Mr. Dunn to approve the budget amendment, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

6. Consideration and appropriate action relating to Resolution 2019-02, providing for the adoption of an annual budget for Fiscal Year 2019–2020

Linda Jones presented the item, recommending approval of Resolution 2019-02.

There were no comments from the audience. Mr. Bonebrake moved, seconded by Ms. Lewis to approve Resolution 2019-02, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

7. Report from OPWA Manager

None

8. Report from OPWA Attorney

None

9. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – Pay Period Ending Date May 25, 2019, and June 8, 2019
- Monthly Budget Status Report - May 2019

10. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

11. Adjournment

Mr. Bonebrake moved, seconded by Mr. Bush to adjourn the meeting.

YEA: Bonebrake, Dunn, Bush, Lewis, Kelley

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:31 pm.

Chris Kelley, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 7/2/2019

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	CP&Y INC	DESIGN SERVICES
			\$35,000.00
		2017 WWTP UPGRADE - Total	\$35,000.00
	KELLOGG ENGINEERING, INC	ENGINEERING AGREEMENT - C	\$6,669.00
		COFFEE CREEK LIFT STATION - Total	\$6,669.00
	AMERICAN MUNICIPAL SERVICES CORP.	COLLECTION SERVICES	\$418.33
	OPWA - Total		\$418.33
	AEP/PSO	ELECTRIC USE	\$1,333.05
	JPMORGAN CHASE BANK	ADMIRAL EXP-SUPPLIES	\$57.98
	JPMORGAN CHASE BANK	DEQ-LIC RENEW	\$184.00
	JPMORGAN CHASE BANK	LOWES-PARTS	\$80.54
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	\$26.76
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$203.10
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	\$8.24
	STANDLEY SYSTEMS, LLC	COPIER MAINTENANCE AGREEM	\$241.30
	TREASURER PETTY CASH	TIRE RECYCLE FEE	\$14.00
	TREASURER PETTY CASH	VEHICLE TAG	\$51.00
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$52.46
	UNITED STATES CELLULAR CORPORATION	PW CELL PHONES	\$47.53
	OPWA ADMINISTRATION - Total		\$2,299.96
	AEP/PSO	ELECTRIC USE	\$119.64
	JPMORGAN CHASE BANK	WASTE MGMT-REC TIP FE	\$1,762.17
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$18.40
	RECYCLE CENTER - Total		\$1,900.21
	JPMORGAN CHASE BANK	ATWOODS-RAIN GEAR	\$39.19
	JPMORGAN CHASE BANK	ATWOODS-UNIFORM	\$29.99
	JPMORGAN CHASE BANK	BUMP2BUMP-BATTERIES	\$210.12
	JPMORGAN CHASE BANK	BUMP2BUMP-BATTERY	\$105.06
	JPMORGAN CHASE BANK	BUMP2BUMP-FILTERS	\$196.58
	JPMORGAN CHASE BANK	BUMP2BUMP-FUSES	\$4.45
	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS	\$5.76
	JPMORGAN CHASE BANK	BUMP2BUMP-REFUND	(\$0.50)
	JPMORGAN CHASE BANK	BUMP2BUMP-SUPPLIES	\$363.50
	JPMORGAN CHASE BANK	BUMP2BUMP-WRENCH	\$53.50
	JPMORGAN CHASE BANK	CUMMINS-PARTS	\$1,641.30
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	\$91.98
	JPMORGAN CHASE BANK	HOME DEPOT-TRIM	\$140.22
	JPMORGAN CHASE BANK	LOWES-MAILBOX	\$24.84
	JPMORGAN CHASE BANK	LOWES-REFUND	(\$9.33)
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$204.34

Claims List - 7/2/2019

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	\$880.23
		JPMORGAN CHASE BANK	\$48.78
		JPMORGAN CHASE BANK	\$29.00
		JPMORGAN CHASE BANK	\$61.84
		JPMORGAN CHASE BANK	\$200.00
		JPMORGAN CHASE BANK	\$617.98
		JPMORGAN CHASE BANK	\$6,702.80
		JPMORGAN CHASE BANK	\$14,266.90
	SPOK, INC.	PAGER USE	\$71.20
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$127.05
	UNITED STATES CELLULAR CORPORATION	PW CELL PHONES	\$47.54
REFUSE COLLECTIONS - Total			\$26,154.32
	JPMORGAN CHASE BANK	SAV ON-SIGNAGE	\$35.00
	SAPULPA DIGGING INCORPORATED	CONSTRUCTION SERVICES - 2	\$93,423.00
SO MAIN GRAV SEWER LINE - Total			\$93,458.00
	TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES	\$1,583.93
	TODD C. KIMBALL	METER READER	\$329.25
	TYRONE EUGENE DINKINS	METER READER	\$1,339.50
UTILITY BILLING - Total			\$3,252.68
	AEP/PSO	ELECTRIC USE	\$11,103.91
	JAMES A. OZBUN	MYERS PUMP SEALS	\$300.00
	JPMORGAN CHASE BANK	AMAZON-PARTS	\$177.91
	JPMORGAN CHASE BANK	AMAZON-RELAYS	\$54.06
	JPMORGAN CHASE BANK	AMAZON-TOOLS	\$303.68
	JPMORGAN CHASE BANK	ATWOODS-TOOLS	\$405.95
	JPMORGAN CHASE BANK	BUMP2BUMP-SUPPLIES	\$92.26
	JPMORGAN CHASE BANK	CORE&MAIN-COUPPLINGS	\$45.75
	JPMORGAN CHASE BANK	CORE&MAIN-PARTS	\$6,204.28
	JPMORGAN CHASE BANK	DEQ-LIC RENEW	\$230.00
	JPMORGAN CHASE BANK	GOLDSTAR-DEGREASER	\$988.40
	JPMORGAN CHASE BANK	J&R-PARTS	\$190.18
	JPMORGAN CHASE BANK	J&R-REPAIR	\$350.27
	JPMORGAN CHASE BANK	LOWES-GAS CAN	\$23.98
	JPMORGAN CHASE BANK	LOWES-PARTS	\$69.97
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$175.36
	JPMORGAN CHASE BANK	LOWES-TOOLS	\$563.90
	JPMORGAN CHASE BANK	SEWER EQUIP-NOZZLE	\$477.00
	JPMORGAN CHASE BANK	SMITH FARM GARDEN-CHA	\$609.98
	JPMORGAN CHASE BANK	TIMMONS-FUEL	\$425.30
	JPMORGAN CHASE BANK	UPS-SHIPPING	\$219.23

Claims List - 7/2/2019

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	SPOK, INC.	\$70.72
		PAGER USE	
		UNIFIRST HOLDINGS LP	\$91.50
		UNIFORM SERVICE	
		WASHINGTON CO RURAL WATER DISTRICT	\$21.78
		MORROW LS WATER	
		WASTEWATER COLLECTIONS - Total	\$23,195.37
		AEP/PSO	\$28,172.65
		ELECTRIC USE	
		JPMORGAN CHASE BANK	\$880.00
		ALLMAX-SUP RENEW	
		JPMORGAN CHASE BANK	\$105.52
		AMAZON-FILTERS	
		JPMORGAN CHASE BANK	\$80.30
		CINTAS-SUPPLIES	
		JPMORGAN CHASE BANK	\$283.24
		CORE&MAIN-FITTINGS	
		JPMORGAN CHASE BANK	\$644.00
		DEQ-LIC RENEW	
		JPMORGAN CHASE BANK	\$110.20
		GRAINGER-GREASE	
		JPMORGAN CHASE BANK	\$55.72
		GRAINGER-REAGENT	
		JPMORGAN CHASE BANK	(\$728.64)
		GRAINGER-RETURN	
		JPMORGAN CHASE BANK	\$25.70
		GRAINGER-TUBING	
		JPMORGAN CHASE BANK	\$50.00
		GREEN CO-SLUDGE REMOV	
		JPMORGAN CHASE BANK	\$271.89
		HACH CO-REAGNET	
		JPMORGAN CHASE BANK	\$263.39
		HACH CO-SUPPLIES	
		JPMORGAN CHASE BANK	\$122.27
		IBT-BEARINGS	
		JPMORGAN CHASE BANK	\$411.19
		KOMLINE-PARTS	
		JPMORGAN CHASE BANK	\$158.66
		LAWSON-SUPPLIES	
		JPMORGAN CHASE BANK	\$3.60
		LOCKE-SUPPLIES	
		JPMORGAN CHASE BANK	\$26.22
		LOWES-FAUCET	
		JPMORGAN CHASE BANK	\$3.48
		LOWES-HINGES	
		JPMORGAN CHASE BANK	\$92.54
		LOWES-PARTS	
		JPMORGAN CHASE BANK	\$94.80
		LOWES-TOOLS	
		JPMORGAN CHASE BANK	\$60.77
		MUSTANG MOWERS-PARTS	
		JPMORGAN CHASE BANK	\$178.84
		NCL OF WISC-REAGENTS	
		JPMORGAN CHASE BANK	\$201.45
		NCL OF WISC-SUPPLIES	
		JPMORGAN CHASE BANK	\$17.99
		OFFICE DEPOT #2133-MA	
		JPMORGAN CHASE BANK	\$11.78
		OFFICE DEPOT-SUPPLIES	
		JPMORGAN CHASE BANK	\$43.96
		SAMS-SUPPLIES	
		JPMORGAN CHASE BANK	\$5.00
		SEAL CO-ORINGS	
		JPMORGAN CHASE BANK	\$145.01
		SMITH DIST-CARBURETOR	
		JPMORGAN CHASE BANK	\$20.99
		STANDARD SPLY-OIL	
		JPMORGAN CHASE BANK	\$75.00
		TERMINIX-PEST CONTROL	
		JPMORGAN CHASE BANK	\$272.95
		TIMMONS-FUEL	
		JPMORGAN CHASE BANK	\$70.03
		US FLAG STORE-FLAGS	
		JPMORGAN CHASE BANK	\$11,623.76
		WASTE MGMT-SLUDGE REM	
		SCHREIBER, LLC	\$891.00
		REPAIRS AT WWTP	
		SCHUERMANN ENTERPRISES, INC	\$1,357.98
		WWTP UV SYSTEM	
		SPOK, INC.	\$17.80
		PAGER USE	

Claims List - 7/2/2019

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	UNIFIRST HOLDINGS LP	UNIFORM SERVICE \$96.20
		WASTEWATER TREATMENT - Total	\$46,217.24
	AEP/PSO	ELECTRIC USE	\$305.44
	JET TRUCKING, LLC	YARD DIRT	\$370.00
	JPMORGAN CHASE BANK	ACCURATE ENV-TESTING	\$805.00
	JPMORGAN CHASE BANK	CORE&MAIN-METER SETS	\$6,559.06
	JPMORGAN CHASE BANK	CORE&MAIN-METERS	\$682.00
	JPMORGAN CHASE BANK	CORE&MAIN-PARTS	\$1,284.72
	JPMORGAN CHASE BANK	CORE&MAIN-PUMP	\$920.00
	JPMORGAN CHASE BANK	CORE&MAIN-RESETTERS	\$865.00
	JPMORGAN CHASE BANK	CORE&MAIN-SUPPLIES	\$2,595.40
	JPMORGAN CHASE BANK	DEQ-LIC RENEW	\$920.00
	JPMORGAN CHASE BANK	LOWES-BOARDS	\$23.48
	JPMORGAN CHASE BANK	LOWES-CONCRETE BLOCKS	\$13.10
	JPMORGAN CHASE BANK	LOWES-FENCE	\$29.97
	JPMORGAN CHASE BANK	LOWES-TOOLS	\$205.66
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	\$55.96
	JPMORGAN CHASE BANK	TIMMONS-FUEL	\$425.30
	JPMORGAN CHASE BANK	VISUAL FORCE-LIGHTING	\$3,150.00
	SPOK, INC.	PAGER USE	\$89.50
	TWIN CITIES READY MIX, INC	CONCRETE	\$100.00
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$134.50
		WATER - Total	\$19,534.09
	OPWA - Total		\$258,099.20
67	OPWA SALES TAX	BANCFIRST	800730038/2018 NOTE \$2,000.00
		OPWA STF DEBT SERVICE - Total	\$2,000.00
	OPWA SALES TAX - Total		\$2,000.00
69	OPWA SALES TAX SUB ACCOUN	MORROW PLACE INVESTMENT GROUP LLC	DEVELOPMENT AGREEMENT \$4,509.50
		OPWA ST SUB - DEBT SERV - Total	\$4,509.50
	OPWA SALES TAX SUB ACCOUN - Total		\$4,509.50
OPWA Grand Total			\$264,608.70

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 06/22/19

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	15,180.25	22,538.76
405 Utility Billing	6,384.00	11,792.14
420 Water	15,681.75	25,969.07
450 Wastewater	11,760.48	20,370.51
455 Wastewater Collection	11,807.07	20,324.67
480 Refuse	15,317.71	25,700.39
485 Recycle Center	2,046.64	2,825.28
<u>FUND TOTAL</u>	<u>78,177.90</u>	<u>129,520.82</u>