

This meeting is a work session for Council/Trustee discussion only.
There is no opportunity for public comments at work session.

**PUBLIC NOTICE OF THE JOINT MEETING OF THE
OWASSO CITY COUNCIL
OWASSO PUBLIC WORKS AUTHORITY (OPWA)
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, June 13, 2023 - 6:00 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing,

AGENDA

RECEIVED

JUN 08 2023



City Clerk's Office

1. **Call to Order** - Mayor/Chair Kelly Lewis
2. **Discussion relating to a proposed amendment to Section III (A)(5), Development Project Assistance, of the Owasso Redbud District Project Plan and Tax Increment District No. 1 Policy Guide**
Chris Garrett
3. **Discussion relating to the proposed Fiscal Year 2023-2024 Annual Operating Budget**
Warren Lehr / Carly Novozinsky
4. **Discussion relating to City/Authority Manager items**
Warren Lehr
 - A. Monthly sales tax report and revenue outlook
 - B. City Manager report
5. **Consideration and appropriate action relating to a request for an executive session for the purposes of discussing the City Attorney and the City Manager employment contract, annual evaluation, and succession planning, as provided for in Title 25, O.S. § 307(B)(1)**
Mayor Kelly Lewis
6. **City Councilor/Trustee comments and inquiries**
7. **Adjournment**

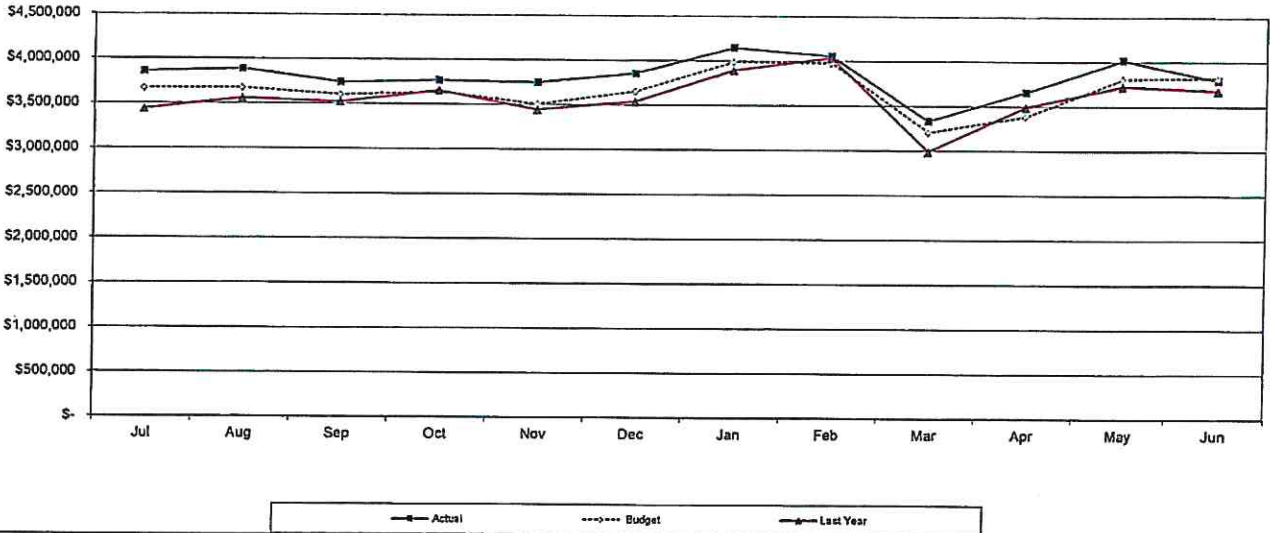
Notice of Public Meeting filed in the office of the City Clerk on Friday, December 9, 2022, and the Agenda posted at City Hall, 200 South Main Street, at 3:00 pm on Thursday, June 8, 2023.

Juliann M. Stevens, City Clerk

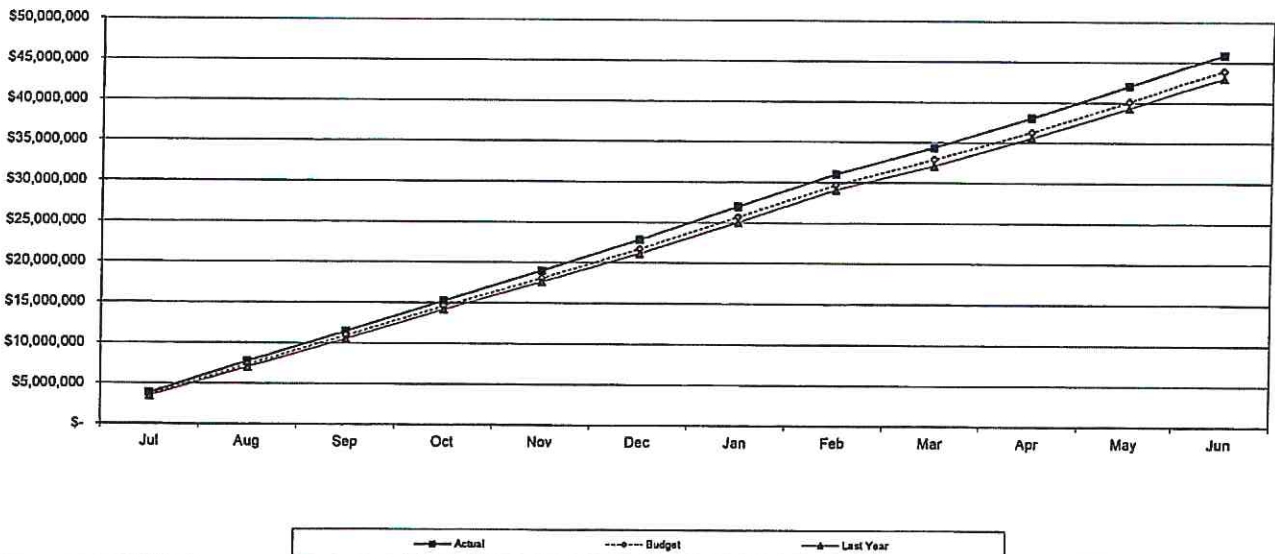
The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com



Total Monthly Sales Tax Comparisons



Year-to-Date Sales Tax Totals



City of Owasso
 Total Monthly Sales Tax Revenues
 Last Five Fiscal Years

	<u>2022-2023</u>	<u>2021-2022</u>	<u>2020-2021</u>	<u>2019-2020</u>	<u>2018-2019</u>
Jul	\$3,859,805	\$ 3,440,377	\$ 3,464,240	\$ 3,005,671	\$ 2,998,609
Aug	3,888,306	3,558,829	3,386,133	2,968,434	2,920,263
Sep	3,743,687	3,522,962	3,227,732	2,969,838	2,810,048
Oct	3,767,889	3,653,860	3,093,584	3,067,281	2,899,646
Nov	3,750,140	3,443,276	3,162,417	2,855,219	2,753,335
Dec	3,854,603	3,538,043	3,214,507	3,105,262	2,858,066
Jan	4,145,010	3,890,744	3,466,684	3,399,527	3,330,435
Feb	4,055,635	4,033,475	3,406,382	3,294,059	3,132,584
Mar	3,334,731	2,990,573	2,987,980	2,677,677	2,523,512
Apr	3,659,838	3,491,187	2,803,716	2,845,063	2,723,563
May	4,018,971	3,726,630	3,596,560	2,953,020	2,945,503
Jun	3,797,070	3,678,903	3,714,051	2,907,154	3,046,140
	<u>\$ 45,875,686</u>	<u>\$42,968,861</u>	<u>\$39,523,987</u>	<u>\$ 36,048,205</u>	<u>\$ 34,941,703</u>

**Sales tax increase from 3.5% to 4.05% (55/100) for street improvements in 2017.

City of Owasso
 Total Sales Tax Report
 Budget to Actual Comparison
 June 8, 2023

	2022-23 Actual Collections		2022-23 Budget Projections		Over (Under) Projection	
	Amount	Percent	Amount	Percent	Amount	Percent
Jul	\$ 3,859,805	8.8%	\$ 3,671,244	8.4%	\$ 188,561	5.1%
Aug	3,888,306	8.9%	3,672,395	8.4%	215,910	5.9%
Sep	3,743,687	8.5%	3,600,949	8.2%	142,738	4.0%
Oct	3,767,889	8.6%	3,635,843	8.3%	132,046	3.6%
Nov	3,750,140	8.5%	3,504,774	8.0%	245,366	7.0%
Dec	3,854,603	8.8%	3,651,804	8.3%	202,799	5.6%
Jan	4,145,010	9.4%	3,984,890	9.1%	160,120	4.0%
Feb	4,055,635	9.2%	3,976,355	9.1%	79,281	2.0%
Mar	3,334,731	7.6%	3,206,681	7.3%	128,050	4.0%
Apr	3,659,838	8.3%	3,385,880	7.7%	273,958	8.1%
May	4,018,971	9.2%	3,806,799	8.7%	212,172	5.6%
Jun	3,797,070	8.6%	3,815,652	8.7%	(18,582)	-0.5%
Totals	<u>\$ 45,875,686</u>	104.5%	<u>\$ 43,913,266</u>	100.0%	<u>\$ 1,962,420</u>	4.5%

City of Owasso
 Total Sales Tax Report
 Two Year Comparison
 June 8, 2023

	2022-23		2021-22		Increase or (Decrease)	
	<u>Amount</u>	<u>Percent of Budget</u>	<u>Amount</u>	<u>Percent of Actual</u>	<u>Amount</u>	<u>Percent</u>
Jul	\$ 3,859,805	8.8%	\$ 3,440,377	8.0%	\$ 419,428	12.2%
Aug	3,888,306	8.9%	3,558,829	8.3%	329,477	9.3%
Sep	3,743,687	8.5%	3,522,962	8.2%	220,725	6.3%
Oct	3,767,889	8.6%	3,653,860	8.5%	114,029	3.1%
Nov	3,750,140	8.5%	3,443,276	8.0%	306,864	8.9%
Dec	3,854,603	8.8%	3,538,043	8.2%	316,560	8.9%
Jan	4,145,010	9.4%	3,890,744	9.1%	254,266	6.5%
Feb	4,055,635	9.2%	4,033,475	9.4%	22,160	0.5%
Mar	3,334,731	7.6%	2,990,573	7.0%	344,158	11.5%
Apr	3,659,838	8.3%	3,491,187	8.1%	168,650	4.8%
May	4,018,971	9.2%	3,726,630	8.7%	292,340	7.8%
Jun	3,797,070	8.6%	3,678,903	8.6%	118,167	3.2%
Totals	<u>\$ 45,875,686</u>	104.5%	<u>\$ 42,968,861</u>	100.0%	<u>\$ 2,906,825</u>	6.8%

Note: Fiscal Year 2023 Sales Tax Budget is \$43.913 million; FY'22 budget was \$37.490 million.

City of Owasso
 Monthly Use Tax Revenues
 Last Five Fiscal Years

	<u>2022-2023</u>	<u>2021-2022</u>	<u>2020-2021</u>	<u>2019-2020</u>	<u>2018-2019</u>
Jul	\$ 401,124	\$ 326,380	\$ 320,463	\$ 224,427	\$ 107,929
Aug	363,566	404,700	308,877	213,728	134,957
Sep	425,319	318,417	319,035	258,541	237,044
Oct	357,484	392,609	322,295	211,009	177,983
Nov	406,252	339,020	325,866	212,040	151,865
Dec	422,765	368,226	353,105	226,537	193,866
Jan	478,272	487,449	406,969	280,550	265,379
Feb	574,438	509,782	493,847	404,153	290,595
Mar	378,203	330,651	291,099	187,882	140,226
Apr	440,597	310,281	286,867	233,275	173,422
May	505,331	390,745	439,483	257,842	201,224
Jun	415,151	348,589	316,929	321,127	192,601
	<u>\$ 5,168,503</u>	<u>\$ 4,526,849</u>	<u>\$ 4,184,835</u>	<u>\$ 3,031,109</u>	<u>\$ 2,267,091</u>

Fiscal Year 2023 Use Tax Budget is \$4,600,000

City of Owasso
 Total Use Tax Report
 Two Year Comparison
 June 8, 2023

	<u>2022-23</u>		<u>2021-22</u>		<u>Increase or (Decrease)</u>	
	<u>Amount</u>	<u>Percent of Budget</u>	<u>Amount</u>	<u>Percent of Actual</u>	<u>Amount</u>	<u>Percent</u>
Jul	\$ 401,124	8.7%	\$ 326,380	7.2%	\$ 74,744	22.9%
Aug	363,566	7.9%	404,700	8.9%	(41,134)	-10.2%
Sep	425,319	9.2%	318,417	7.0%	106,902	33.6%
Oct	357,484	7.8%	392,609	8.7%	(35,125)	-8.9%
Nov	406,252	8.8%	339,020	7.5%	67,232	19.8%
Dec	422,765	9.2%	368,226	8.1%	54,540	14.8%
Jan	478,272	10.4%	487,449	10.8%	(9,177)	-1.9%
Feb	574,438	12.5%	509,782	11.3%	64,655	12.7%
Mar	378,203	8.2%	330,651	7.3%	47,552	14.4%
Apr	440,597	9.6%	310,281	6.9%	130,316	42.0%
May	505,331	11.0%	390,745	8.6%	114,585	29.3%
Jun	415,151	9.0%	348,589	7.7%	66,562	19.1%
Totals	<u>\$ 5,168,503</u>	112.4%	<u>\$ 4,526,849</u>	100.0%	<u>\$ 641,653</u>	14.2%