

PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, June 6, 2023 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

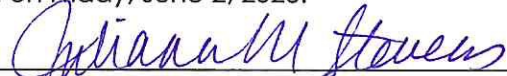
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City Clerk's Office

1. **Call to Order** - Chair Kelly Lewis
2. **Roll Call**
3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – May 16, 2023, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date May 20, 2023
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December, 9, 2022, and the Agenda posted at City Hall, 200 South Main Street, at 5:00 pm on Friday, June 2, 2023.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING TUESDAY, MAY 16, 2023

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, May 16, 2023, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 9, 2022; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, May 12, 2023.

1. **Call to Order** - Chair Kelly Lewis called the meeting to order at 7:38 pm.

2. **Roll Call** – A quorum was declared present.

Present	Absent
Chair – Kelly Lewis	None
Vice Chair – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Dr. Paul Loving	

Staff: Authority Manager – Warren Lehr / Authority Attorney - Julie Lombardi

3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

- A. Approve minutes – May 2, 2023, and May 9, 2023, Regular Meetings
- B. Approve claims

Mr. Dunn moved, seconded by Mr. Bonebrake to approve the Consent Agenda as presented, with claims totaling \$26,406.25.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

4. **Consideration and appropriate action relating to items removed from the Consent Agenda** - None

5. **Report from OPGA Manager** - None

6. **Report from OPGA Attorney** - None

7. **Official Notices** - The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date May 6, 2023
- Monthly Budget Report – April 2023

8. **New Business** – None

9. **Adjournment**

Dr. Loving moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:39 pm.

Juliann M. Stevens, Authority Clerk

Kelly Lewis, Chair

Claims List - 06/06/2023

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	ADVANCE-SUPPLIES \$37.02
		JPMORGAN CHASE BANK	LOWES-SUPPLIES \$157.89
		JPMORGAN CHASE BANK	WALMART-SUPPLIES \$231.02
		YAMAHA GOLF CAR COMPANY	REPAIRS \$119.98
		YAMAHA MOTOR CORPORATION, USA	BEV CART \$268.05
		YAMAHA MOTOR CORPORATION, USA	CART FLEET \$3,790.82
		YAMAHA MOTOR CORPORATION, USA	PROPERTY TAX \$2,762.00
		YAMAHA MOTOR CORPORATION, USA	UMAX CARTS \$762.98
CART OPERATIONS - Total			\$8,129.76
		AEP/PSO	ELECTRIC USE \$2,443.62
		AT&T	PHONE USE \$26.13
		BWI COMPANIES, INC	FERTILIZER \$8,812.95
		HARRELL'S, LLC	INSECTICIDES \$3,378.18
		HOLLIDAY SAND & GRAVEL CO	SAND \$521.42
		JPMORGAN CHASE BANK	AMAZON-BRACKETS \$425.59
		JPMORGAN CHASE BANK	AMAZON-REFUND (\$6.99)
		JPMORGAN CHASE BANK	CERTIFIED LAB-DEGREAS \$249.95
		JPMORGAN CHASE BANK	KANSAS GOLF-AXLE \$2,109.29
		JPMORGAN CHASE BANK	LOWES-CLEANER \$9.96
		JPMORGAN CHASE BANK	LOWES-DIE GRINDER \$129.00
		JPMORGAN CHASE BANK	LOWES-SUPPLIES \$206.32
		JPMORGAN CHASE BANK	OREILLY-HOS REPAIR \$100.92
		JPMORGAN CHASE BANK	OREILLY-HOSE REPAIR \$69.92
		JPMORGAN CHASE BANK	OREILLY-JACK STANDS \$69.99
		JPMORGAN CHASE BANK	OREILLY-OIL \$31.97
		JPMORGAN CHASE BANK	OREILLY-REFUND (\$283.49)
		JPMORGAN CHASE BANK	PLATINUM-SECURITY \$25.00
		JPMORGAN CHASE BANK	SPORTSTURF-BOX LIDS \$317.00
		JPMORGAN CHASE BANK	TURNPRO-POND TREAT \$1,119.00
		JR SIMPLOT COMPANY	FERTILIZER \$505.84
		THE HUNTINGTON NATIONAL BANK	MAINT EQUIP LEASE \$5,207.39
		UNIFIRST HOLDINGS LP	ENV CHARGE \$26.50
		UNIFIRST HOLDINGS LP	JANITORIAL \$38.00
		UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE \$43.72
		UNIFIRST HOLDINGS LP	UNIFORM SERVICE \$23.94
		VERIZON WIRELESS	WIRELESS CONNECTION \$80.02
COURSE MAINT - Total			\$25,681.14
		JPMORGAN CHASE BANK	IMAGEFIRST-RENTAL \$155.09
		JPMORGAN CHASE BANK	LOWES-WATER HOSE \$44.98
		JPMORGAN CHASE BANK	SAMS-SUPPLIES \$54.93
		JPMORGAN CHASE BANK	SYSCO-SUPPLIES \$433.21
		JPMORGAN CHASE BANK	WALMART-SUPPLIES \$32.78

Claims List - 06/06/2023

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	FOOD & BEV - Total	\$720.99
	AEP/PSO	ELECTRIC USE	\$865.75
	APS FIRECO TULSA	FIRE INSPECTION	\$304.84
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$94.10
	FELKINS ENTERPRISES LLC	RAIN CHECK CARDS	\$50.00
	JPMORGAN CHASE BANK	BANNERBUZZ-SIGNAGE	\$2,677.34
	JPMORGAN CHASE BANK	BROOKS GREASE-SERVICE	\$195.00
	JPMORGAN CHASE BANK	COX-CABLE SERVICE	\$119.04
	JPMORGAN CHASE BANK	GRIMSLEYS-SUPPLIES	\$957.75
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	\$68.96
	JPMORGAN CHASE BANK	PLATINUM-SECURITY	\$25.00
	JPMORGAN CHASE BANK	TERMINIX-PEST	\$107.00
	JPMORGAN CHASE BANK	UNITED INTERIORS-DOOR	\$870.35
	JPMORGAN CHASE BANK	WASTE MGMT-REFUSE	\$526.37
	GOLF ADMIN - Total		\$6,861.50
	JPMORGAN CHASE BANK	ACADEMY-SUPPLIES	\$127.97
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$217.52
	JPMORGAN CHASE BANK	TEXOMA-SUPPLIES	\$96.06
	GOLF SHOP - Total		\$441.55
	BGR DAILY ACCT.	REIMB PETTY CASH	\$6,193.02
	JPMORGAN CHASE BANK	ACUSHNET-MERCH EXP	\$3,354.12
	JPMORGAN CHASE BANK	FUN CENTRAL-MERCH EXP	\$1,954.99
	JPMORGAN CHASE BANK	GOLF COURSE BEER	\$264.27
	JPMORGAN CHASE BANK	IMPERIAL-COFFEE	\$42.95
	JPMORGAN CHASE BANK	NEXBELT-MERCH EXP	\$460.20
	JPMORGAN CHASE BANK	PING-MERCH EXP	\$1,154.14
	JPMORGAN CHASE BANK	SAMS-FOOD	\$2,831.38
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$396.55
	JPMORGAN CHASE BANK	TEXOMA-MERCH EXP	\$52.37
	JPMORGAN CHASE BANK	WALMART-FOOD	\$318.88
	OPGA - Total		\$17,022.87
	OPGA - Total		\$58,857.81
	OPGA Grand Total		\$58,857.81

**OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 05/20/23**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	7,850.21	11,941.30
605 Cart Operations	3,125.75	3,489.92
610 Golf Course Operations	15,675.56	22,304.71
670 Food & Beverage	4,433.71	6,342.92
690 General & Administration	4,239.23	6,027.70
<hr/> FUND TOTAL	<hr/> 35,324.46	<hr/> 50,106.55