

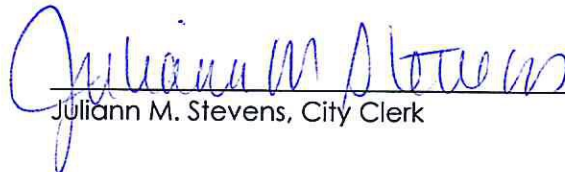
PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY (OPWA)

RECEIVED
MAR 01 2019 JS
City Clerk's Office

Council Chambers, Old Central Building
109 North Birch, Owasso, OK 74055
Regular Meeting
Tuesday, March 5, 2019 – 6:30 pm

1. **Call to Order**
Chair Chris Kelley
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes
 - February 19, 2019, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date 02/16/19
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on December 14, 2018, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, March 1, 2019.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC WORKS AUTHORITY

MINUTES OF REGULAR MEETING

Tuesday, February 19, 2019

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, February 19, 2019, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed December 14, 2018, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, February 15, 2019.

1. Call to Order

Chair Chris Kelley called the meeting to order at 7:27 pm.

2. Roll Call

Present

Absent

Chair – Chris Kelley

Vice Chair – Bill Bush

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

Trustee – Kelly Lewis

A quorum was declared present.

Staff:

Assistant Authority Manager – Chris Garrett

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- February 5, 2019, Regular Meeting
- February 12, 2019, Regular Meeting

B. Approve claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda with claims totaling \$402,217.98.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPWA Manager

None

6. Report from OPWA Attorney

None

7. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – Pay Period Ending Date February 2, 2019
- Monthly Budget Report – January 2019

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Bonebrake moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:28 pm.

Chris Kelley, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 3/5/2019

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	AEP/PSO	ELECTRIC USE \$1,626.15
		CITY OF OWASSO	ADMIN OVERHEAD \$25,000.00
		CLEAN UNIFORM COMPANY	UNIFORM SERVICE \$54.82
		JPMORGAN CHASE BANK	DELL-MONITOR \$110.49
		JPMORGAN CHASE BANK	SAMS-SUPPLIES \$112.00
		JPMORGAN CHASE BANK	WALMART-SUPPLIES \$12.49
		SPOK, INC.	PAGER USE \$8.91
		STANDLEY SYSTEMS, LLC	COPIER MAINTENANCE \$368.63
OPWA ADMINISTRATION - Total			\$27,293.49
		BANCFIRST	800469017/09B \$55,960.39
		BANCFIRST	800470015/09C \$23,361.35
		BANCFIRST	800471013/SANTA FE \$14,375.72
		BANCFIRST	800472011/RANCH CRK \$25,377.32
OPWA DEBT SERVICE - Total			\$119,074.78
		AEP/PSO	ELECTRIC USE \$179.82
		CLEAN UNIFORM COMPANY	UNIFORM SERVICE \$9.22
		JPMORGAN CHASE BANK	LOWES-DOOR KNOB \$25.97
RECYCLE CENTER - Total			\$215.01
		CLEAN UNIFORM COMPANY	UNIFORM SERVICE \$366.10
		COVANTA LANCASTER, INC	REFUSE TIPPING FEES \$26,018.24
		CRANE CARRIER COMPANY	PARTS \$488.73
		JPMORGAN CHASE BANK	AMAZON-GREASE GUN \$240.71
		JPMORGAN CHASE BANK	BUMP2BUMP-FILTERS \$664.85
		JPMORGAN CHASE BANK	BUMP2BUMP-PARTS \$5.98
		JPMORGAN CHASE BANK	BUMP2BUMP-SUPPLIES \$174.48
		JPMORGAN CHASE BANK	CUMMINS-FILTERS \$545.72
		JPMORGAN CHASE BANK	FASTENAL-BOLTS \$6.03
		JPMORGAN CHASE BANK	FASTENAL-PARTS \$14.37
		JPMORGAN CHASE BANK	INLAND TRUCK-BRAKES \$369.80
		JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES \$34.99
		LENOX WRECKER SERVICE INC	TOWING \$250.00
		SPOK, INC.	PAGER USE \$71.28
		UNITED ENGINES, LLC	PARTS \$430.95
REFUSE COLLECTIONS - Total			\$29,682.23
		JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES \$2.93
		JPMORGAN CHASE BANK	SAMS-SUPPLIES \$3.50
		TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES \$1,506.07
		TODD C. KIMBALL	METER READER \$335.25
		TYRONE EUGENE DINKINS	METER READER \$1,369.80
UTILITY BILLING - Total			\$3,217.55

Claims List - 3/5/2019

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	AEP/PSO	\$6,600.93
		CLEAN UNIFORM COMPANY	\$50.80
		COUNTRY FORD MERCURY, INC.	\$42,730.25
		JAMES A. OZBUN	\$1,500.00
		JPMORGAN CHASE BANK	\$8,715.45
		SPOK, INC.	\$45.05
		TREASURER PETTY CASH	\$43.50
		WASHINGTON CO RURAL WATER DISTRICT	\$17.62
WASTEWATER COLLECTIONS - Total			\$59,703.60
		AEP/PSO	\$27,520.15
		ATCO MANUFACTURING COMPANY	\$125.00
		CLEAN UNIFORM COMPANY	\$156.11
		JAMES A. OZBUN	\$3,950.00
		JPMORGAN CHASE BANK	\$90.00
		JPMORGAN CHASE BANK	\$12.96
		JPMORGAN CHASE BANK	\$375.94
		JPMORGAN CHASE BANK	\$400.00
		JPMORGAN CHASE BANK	\$58.84
		JPMORGAN CHASE BANK	\$2,970.00
		JPMORGAN CHASE BANK	\$120.00
		JPMORGAN CHASE BANK	\$64.89
		JPMORGAN CHASE BANK	\$24.45
		JPMORGAN CHASE BANK	\$68.28
		JPMORGAN CHASE BANK	\$110.00
		JPMORGAN CHASE BANK	\$36.77
		JPMORGAN CHASE BANK	\$215.98
		JPMORGAN CHASE BANK	\$81.74
		JPMORGAN CHASE BANK	\$1,236.97
		JPMORGAN CHASE BANK	\$1,125.36
		JPMORGAN CHASE BANK	\$8,867.11
		SPOK, INC.	\$17.82
WASTEWATER TREATMENT - Total			\$47,628.37
		AEP/PSO	\$447.18
		CLEAN UNIFORM COMPANY	\$74.36
		FELKINS ENTERPRISES, LLC	\$30.00
		JET TRUCKING, LLC	\$180.00
		JPMORGAN CHASE BANK	\$662.00
		JPMORGAN CHASE BANK	\$1,088.64
		JPMORGAN CHASE BANK	\$248.00
		JPMORGAN CHASE BANK	\$60.00
		JPMORGAN CHASE BANK	\$97.00

Claims List - 3/5/2019

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	UTILITY SUPPLY-RESETT \$891.80
		SPOK, INC.	PAGER USE \$100.57
		WATER - Total	\$3,879.55
	OPWA - Total		\$290,694.58
67	OPWA SALES TAX	BANCFIRST	800650012/2016 NOTE \$132,503.08
		BANCFIRST	800730038/2018 NOTE \$93,700.00
		OPWA STF DEBT SERVICE - Total	\$226,203.08
	OPWA SALES TAX - Total		\$226,203.08
69	OPWA SALES TAX SUB ACCOUN	MORROW PLACE INVESTMENT GROUP LLC	DEVELOPMENT AGREEMENT \$4,747.72
		OPWA ST SUB - DEBT SERV - Total	\$4,747.72
	OPWA SALES TAX SUB ACCOUN - Total		\$4,747.72
OPWA Grand Total			\$521,645.38

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 02/16/19

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	14,574.31	21,966.96
405 Utility Billing	6,175.20	11,587.74
420 Water	15,061.10	25,395.40
450 Wastewater	14,890.56	25,376.53
455 Wastewater Collection	11,225.88	19,260.27
480 Refuse	12,887.12	22,596.13
485 Recycle Center	2,514.40	4,524.76
<u>FUND TOTAL</u>	<u>77,328.57</u>	<u>130,707.79</u>