

PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)

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City Clerk's Office

Council Chambers, Old Central Building
109 North Birch, Owasso, OK 74055
Regular Meeting
Tuesday, March 5, 2019 – 6:30 pm

1. **Call to Order**
Chair Chris Kelley
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes
 - February 19, 2019, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date 02/16/19
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on December 14, 2018, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, March 1, 2019.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, February 19, 2019

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, February 19, 2019, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed December 14, 2018, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, February 15, 2019.

1. Call to Order

Chair Chris Kelley called the meeting to order at 7:28 pm.

2. Roll Call

Present	Absent
Chair – Chris Kelley	Vice Chair – Bill Bush
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Kelly Lewis	

A quorum was declared present.

Staff:

Assistant Authority Manager – Chris Garrett
Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes
 - February 5, 2019, Regular Meeting
 - February 12, 2019, Regular Meeting
- B. Approve claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda with claims totaling \$20,470.87.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Consideration and appropriate action relating to a bid award for a new golf course irrigation pump control panel

Chris Cook presented the item, recommending awarding the bid to MCI Flowtronex, of Dallas, Texas, in the amount of \$39,720 and authorization for the Chair to execute all necessary documents.

There were no comments from the audience. After discussion, Ms. Lewis moved, seconded by Mr. Bonebrake to award the bid and authorize the Chair to execute the documents, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

6. Report from OPGA Manager

None

7. Report from OPGA Attorney

None

8. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – Pay Period Ending Date 2/2/2019
- Monthly Budget Report – January 2019

9. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

10. Adjournment

Mr. Dunn moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:35 pm.

Chris Kelley, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 3/5/2019

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	AEP/PSO	\$617.29
		JPMORGAN CHASE BANK	\$79.36
		JPMORGAN CHASE BANK	\$89.94
		JPMORGAN CHASE BANK	\$280.90
		JPMORGAN CHASE BANK	\$53.26
		JPMORGAN CHASE BANK	\$24.99
		JPMORGAN CHASE BANK	\$34.99
		JPMORGAN CHASE BANK	\$23.98
		JPMORGAN CHASE BANK	\$20.90
		JPMORGAN CHASE BANK	\$73.69
		JPMORGAN CHASE BANK	\$58.99
	COURSE MAINT	- Total	\$1,358.29
	AEP/PSO	ELECTRIC USE	\$622.06
	GOLF ADMIN	- Total	\$622.06
	JPMORGAN CHASE BANK	SAMS-FOOD	\$151.23
	OPGA	- Total	\$151.23
	OPGA	- Total	\$2,131.58
	OPGA Grand Total		\$2,131.58

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 02/16/19

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	2,589.88	4,144.72
605 Cart Operations	1,901.76	2,137.59
610 Golf Course Operations	6,684.78	10,884.99
670 Food & Beverage	1,880.94	3,285.46
690 General & Administration	3,405.75	5,200.06
<hr/> FUND TOTAL	16,463.11	25,652.82