

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

TUESDAY, February 2, 2021 - 6:30 PM

AGENDA

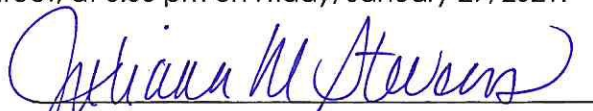
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City Clerk's Office

1. **Call to Order**
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – January 19, 2021, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date January 16, 2021
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 11, 2020, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, January 29, 2021.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING

Tuesday, January 19, 2021

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, January 19, 2021, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 11, 2020; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, January 15, 2021.

1. Call to Order

Chair Bill Bush called the meeting to order at 7:30 pm.

2. Roll Call

Present	Absent
Chair – Bill Bush	None
Vice Chair – Kelly Lewis	
Trustee – Chris Kelley	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – January 5, 2021, and January 12, 2021, Regular Meetings
- B. Approve claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda, as presented with claims totaling \$11,513.59.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Consideration and appropriate action relating to a budget amendment and bids received for the Bailey Ranch Golf Club Greens and Irrigation Renovation Project

Chris Cook presented the item, recommending approval of a budget amendment increasing the FY 2020-2021 revenue estimate and the appropriation for expenditures by \$803,377.00; awarding the construction bid to Fleetwood Services, LLC, of Dallas, Texas, in the amount of \$803,377.00; and, authorizing the execution of the necessary documents.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve the budget amendment, award the bid, and authorize execution of the documents, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

6. Report from OPGA Manager

None

7. Report from OPGA Attorney

None

8. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date January 2, 2021
- Monthly Budget Report – December 2020

9. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

10. Adjournment

Ms. Lewis moved, seconded by Mr. Kelley to adjourn the meeting.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:43 pm.

Bill Bush, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 2/2/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	AMERICAN NATIVE VENTURES LLC	\$52,867.50
		BGR BRIDGE RENOVATION - Total	\$52,867.50
	JPMORGAN CHASE BANK	OREILLY-BATTERIES	\$184.19
	JPMORGAN CHASE BANK	TECH DIRECT-BATTERY	\$116.10
	JPMORGAN CHASE BANK	TECH DIRECT-REFUND	(\$199.00)
	YAMAHA MOTOR CORPORATION, USA	GOLF CART LEASE	\$3,594.38
		CART OPERATIONS - Total	\$3,695.67
	AEP/PSO	ELECTRIC USE	\$755.24
	INTERNATIONAL SPORTS TURF RESEARCH	SOIL TESTS	\$990.00
	JPMORGAN CHASE BANK	AMAZON-PRINTER INK	\$69.98
	JPMORGAN CHASE BANK	BWI-PAINT	\$256.80
	JPMORGAN CHASE BANK	CERT LAB-HYD OIL DRUM	\$663.85
	JPMORGAN CHASE BANK	CORE&MAIN-COUPLING	\$94.42
	JPMORGAN CHASE BANK	DISCOUNT DOOR-REPAIR	\$375.00
	JPMORGAN CHASE BANK	EZGO FIN-ASSEMBLY	\$209.70
	JPMORGAN CHASE BANK	KANSAS GOLF-BEARINGS	\$85.89
	JPMORGAN CHASE BANK	KANSAS GOLF-FILTERS	\$1,623.14
	JPMORGAN CHASE BANK	KANSAS GOLF-KIT	\$65.53
	JPMORGAN CHASE BANK	LOWES-FERTILIZER	\$15.16
	JPMORGAN CHASE BANK	LOWES-FUEL PUMP	\$46.05
	JPMORGAN CHASE BANK	OK GOLF -REGIS FEE	\$35.00
	JPMORGAN CHASE BANK	OREILLY-BARREL PUMP	\$139.98
	JPMORGAN CHASE BANK	OREILLY-DUST CAP	\$23.16
	JPMORGAN CHASE BANK	OREILLY-FILTERS	\$49.10
	JPMORGAN CHASE BANK	OREILLY-OIL	\$99.98
	JPMORGAN CHASE BANK	OREILLY-RETURN	(\$99.99)
	JPMORGAN CHASE BANK	OREILLY-TIRE INFLATOR	\$69.99
	JPMORGAN CHASE BANK	P&K-BRAKE KIT	\$355.48
	JPMORGAN CHASE BANK	RR PRODUCTS-BEDKNIVES	\$425.49
	JPMORGAN CHASE BANK	VICTOR-GAUGE	\$54.59
	TCF NATIONAL BANK	MAINT CART LEASE	\$1,160.00
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$44.00
	UNIFIRST HOLDINGS LP	JANITORIAL	\$72.74
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$69.12
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$47.88
		COURSE MAINT - Total	\$7,797.28
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$11.98
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	\$290.03
	JPMORGAN CHASE BANK	UNITED LINEN-RENTAL	\$173.09
	JPMORGAN CHASE BANK	WALMART-MASKS	\$99.76
		FOOD & BEV - Total	\$574.86

Claims List - 2/2/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	AEP/PSO	\$629.74
		AT&T LONG DISTANCE	\$60.98
		JPMORGAN CHASE BANK	\$89.84
		JPMORGAN CHASE BANK	\$95.00
		JPMORGAN CHASE BANK	\$576.07
	GOLF ADMIN	- Total	\$1,451.63
	JPMORGAN CHASE BANK	PGA-TRAINING	\$1,100.00
	GOLF SHOP	- Total	\$1,100.00
	BGR DAILY ACCT.	REIMB GOLF PETTY CASH	\$197.40
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	\$1,061.90
	JPMORGAN CHASE BANK	IMPERIAL-BEVERAGES	\$83.85
	JPMORGAN CHASE BANK	JUST FOR NETS-MERCHAN	\$1,341.00
	JPMORGAN CHASE BANK	PUKKA-MERCHANDISE	\$406.56
	JPMORGAN CHASE BANK	RANGE SERVANT-MERCHAN	\$1,488.22
	JPMORGAN CHASE BANK	SAMS-FOOD	\$221.52
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$310.95
	NIKE USA, INC	MERCHANDISE	\$178.56
	OPGA	- Total	\$5,289.96
	OPGA	- Total	\$72,776.90
	OPGA Grand Total		\$72,776.90

**OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 01/16/21**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	5,059.39	8,630.78
605 Cart Operations	1,331.32	1,496.42
610 Golf Course Operations	8,294.34	14,527.08
670 Food & Beverage	1,906.77	3,438.38
690 General & Administration	3,611.92	5,280.13
<hr/> FUND TOTAL	<hr/> 20,203.74	<hr/> 33,372.79