

PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)

Council Chambers Old Central Building

109 North Birch, Owasso, OK

TUESDAY, January 5, 2021 - 6:30 PM

AGENDA

RECEIVED

DEC 30 2020 *HS*

City Clerk's Office

1. **Call to Order**
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – December 15, 2020, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date December 19, 2020
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 11, 2020, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Wednesday, December 30, 2020.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING Tuesday, December 15, 2020

The Owasso Public Golf Authority met in regular session on Tuesday, December 15, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, December 11, 2020.

1. Call to Order

In the absence of the Chair and Vice Chair, the City Clerk called the meeting to order at 7:08 pm.

Mr. Kelley moved, seconded by Mr. Dunn to elect Councilor Bonebrake as Temporary Chair.

YEA: Bonebrake, Dunn, Kelley

NAY: None

Motion carried: 3-0

2. Roll Call

Present

Absent

Trustee – Chris Kelley

Chair – Bill Bush

Trustee – Doug Bonebrake

Vice Chair – Kelly Lewis

Trustee – Lyndell Dunn

A quorum was declared present.

Staff:

Assistant Authority Manager – Chris Garrett

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes - December 1, 2020, and December 8, 2020, Regular Meetings

B. Approve claims

Mr. Kelley moved, seconded by Mr. Dunn to approve the Consent Agenda, as presented with claims totaling \$11,566.45.

YEA: Bonebrake, Dunn, Kelley

NAY: None

Motion carried: 3-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

None

6. Report from OPGA Attorney

None

7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Temporary Chair acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date December 5, 2020
- Monthly Budget Status Report - November 2020

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Dunn moved, seconded by Mr. Kelley to adjourn the meeting.

YEA: Bonebrake, Dunn, Kelley

NAY: None

Motion carried: 3-0 and the meeting adjourned at 7:10 pm.

Doug Bonebrake, Temporary Chair

Juliann M. Stevens, Authority Clerk

Claims List - 1/5/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$43.98
		JPMORGAN CHASE BANK	\$181.38
		JPMORGAN CHASE BANK	\$166.16
		JPMORGAN CHASE BANK	\$83.08
		JPMORGAN CHASE BANK	\$199.00
		JPMORGAN CHASE BANK	\$993.80
		YAMAHA GOLF CAR COMPANY	\$324.47
		YAMAHA MOTOR CORPORATION, USA	\$6,515.38
		CART OPERATIONS - Total	\$8,507.25
		AEP/PSO	\$1,085.93
		BH MEDIA HOLDING GROUPS, INC	\$71.34
		JPMORGAN CHASE BANK	\$32.99
		JPMORGAN CHASE BANK	\$134.15
		JPMORGAN CHASE BANK	\$313.50
		JPMORGAN CHASE BANK	\$1,848.16
		JPMORGAN CHASE BANK	\$850.00
		JPMORGAN CHASE BANK	\$30.15
		JPMORGAN CHASE BANK	\$151.21
		JPMORGAN CHASE BANK	\$81.84
		JPMORGAN CHASE BANK	\$256.24
		JPMORGAN CHASE BANK	\$83.08
		JPMORGAN CHASE BANK	\$5.79
		JPMORGAN CHASE BANK	\$265.00
		JPMORGAN CHASE BANK	\$149.94
		TCF NATIONAL BANK	\$1,160.00
		UNIFIRST HOLDINGS LP	\$22.00
		UNIFIRST HOLDINGS LP	\$34.00
		UNIFIRST HOLDINGS LP	\$34.56
		UNIFIRST HOLDINGS LP	\$23.94
		COURSE MAINT - Total	\$6,633.82
		JERRY AMUNDSEN INC	\$263.56
		JPMORGAN CHASE BANK	\$29.76
		JPMORGAN CHASE BANK	\$10.98
		JPMORGAN CHASE BANK	\$435.55
		JPMORGAN CHASE BANK	\$303.02
		JPMORGAN CHASE BANK	\$5.32
		FOOD & BEV - Total	\$1,048.19
		AEP/PSO	\$644.23
		AT&T LONG DISTANCE	\$59.74
		GPS TECHNOLOGIES INC	\$630.00
		JPMORGAN CHASE BANK	\$150.00

Claims List - 1/5/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$96.63
		JPMORGAN CHASE BANK	\$39.36
		JPMORGAN CHASE BANK	\$145.43
		JPMORGAN CHASE BANK	\$47.84
		UNITED STATES GOLF ASSOCIATION	\$150.00
	GOLF ADMIN	- Total	\$1,963.23
	JPMORGAN CHASE BANK	TEXOMA-SUPPLIES	\$613.82
	GOLF SHOP	- Total	\$613.82
	BGR DAILY ACCT.	REIMB GOLF PETTY CASH	\$425.05
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	\$844.86
	JPMORGAN CHASE BANK	CCSWB-BEVERAGES	\$283.15
	JPMORGAN CHASE BANK	COBRA-MERCHANDISE	\$81.09
	JPMORGAN CHASE BANK	LUXOTTICA-MERCHANDISE	\$211.00
	JPMORGAN CHASE BANK	SAMS-FOOD	\$285.11
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$521.69
	OPGA	- Total	\$2,651.95
	OPGA	- Total	\$21,418.26
	OPGA Grand Total		\$21,418.26

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 12/19/20

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	5,088.82	8,611.09
605 Cart Operations	852.88	954.64
610 Golf Course Operations	8,183.36	14,310.06
670 Food & Beverage	2,015.75	3,544.38
690 General & Administration	3,564.45	5,186.43
<hr/> FUND TOTAL	<hr/> 19,705.26	<hr/> 32,606.60