

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, January 3, 2023 - 6:30 PM

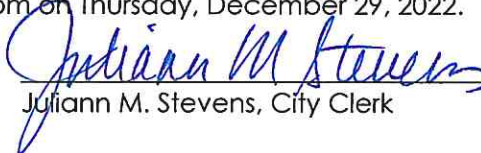
NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

RECEIVED
DEC 29 2022
City Clerk's Office *JMS*

1. **Call to Order - Chair Kelly Lewis**
2. **Roll Call**
3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – December 20, 2022, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date December 17, 2022
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 9, 2022, and the Agenda posted at City Hall, 200 South Main Street, at 3:00 pm on Thursday, December 29, 2022.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING TUESDAY, DECEMBER 20, 2022

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, December 20, 2022, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, December 16, 2022.

1. **Call to Order** – Vice Chair Alvin Fruga called the meeting to order at 8:03 pm.
2. **Roll Call** – A quorum was declared present.

Present	Absent
Vice Chair – Alvin Fruga	Chair – Kelly Lewis
Trustee – Doug Bonebrake	
Trustee – Bill Bush	
Trustee – Lyndell Dunn	

Staff: Authority Manager – Warren Lehr / Authority Attorney - Julie Lombardi
3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – December 6, 2022, and December 13, 2022, Regular Meetings
 - B. Approve claims

Mr. Bush moved, seconded by Mr. Bonebrake to approve the Consent Agenda as presented, with claims totaling \$32,121.69.

YEA: Bonebrake, Bush, Dunn, Fruga
NAY: None
Motion carried: 4-0
4. **Consideration and appropriate action relating to items removed from the Consent Agenda** - None
5. **Consideration and appropriate action relating to bids received for the Bailey Ranch Golf Clubhouse Facility Roof Replacement Project**

Corey Burd presented the item, recommending to award the base bid and alternate #2 to Ridgeback Roofing of Owasso, Oklahoma, in the amount of \$55,000.00, and authorization to execute the necessary documents. After discussion, Mr. Dunn moved, seconded by Mr. Bonebrake to award the bid and authorize document execution, as recommended.

YEA: Bonebrake, Bush, Dunn, Fruga
NAY: None
Motion carried: 4-0
6. **Report from OPGA Manager** - None
7. **Report from OPGA Attorney** - None
8. **Official Notices** - The Vice Chair acknowledged receipt of the following:
 - Payroll Payment Report – Pay Period Ending Date December 3, 2022
 - Monthly Budget Report – November 2022
9. **New Business** - None
10. **Adjournment** - Mr. Bush moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Fruga
NAY: None
Motion carried: 4-0 and the meeting adjourned at 8:07 pm.

Claims List - 1/3/2023

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	YAMAHA MOTOR CORPORATION, USA	CART LEASE \$3,790.82
CART OPERATIONS - Total			\$3,790.82
	AEP/PSO	ELECTRIC USE	\$2,239.93
	AT&T	PHONE USE	\$25.72
	HOLLIDAY SAND & GRAVEL CO	SAND	\$381.33
	JPMORGAN CHASE BANK	GOLF COURSE-DUES	\$95.00
	JPMORGAN CHASE BANK	INNOVATIVE-AGENT	\$474.99
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$123.48
	JPMORGAN CHASE BANK	OREILLY-PARTS	\$17.97
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	\$380.03
	JPMORGAN CHASE BANK	SITEONE-SUPPLIES	\$731.59
	JPMORGAN CHASE BANK	UATTEND-FEES	\$37.00
	JPMORGAN CHASE BANK	UNIV MAILING-SUPPLIES	\$49.00
	THE HUNTINGTON NATIONAL BANK	MAINT EQUIP LEASE	\$5,207.39
	UNIFIRST FIRST AID CORP	FIRST AID SUPPLIES	\$97.19
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$28.00
	UNIFIRST HOLDINGS LP	JANITORIAL	\$38.00
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$43.72
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$23.94
COURSE MAINT - Total			\$9,994.28
	JPMORGAN CHASE BANK	IMAGEFIRST-RENTAL	\$68.72
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$105.28
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	\$26.35
FOOD & BEV - Total			\$200.35
	AEP/PSO	ELECTRIC USE	\$748.38
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$76.34
	JPMORGAN CHASE BANK	VENDORPROOF-FEES	\$45.00
	JPMORGAN CHASE BANK	WASTE MGMT-DISPOSAL	\$558.90
GOLF ADMIN - Total			\$1,428.62
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$35.96
	JPMORGAN CHASE BANK	TEXOMA GOLF-SUPPLIES	\$489.83
GOLF SHOP - Total			\$525.79
	JPMORGAN CHASE BANK	ACUSHNET-MERCH	\$326.96
	JPMORGAN CHASE BANK	GOLF COURSE BEER	\$187.46
	JPMORGAN CHASE BANK	SAMS-FOOD	\$449.37
	JPMORGAN CHASE BANK	SYSCO-FOOD REFUND	(\$30.51)
	JPMORGAN CHASE BANK	WALMART-FOOD	\$331.31
OPGA - Total			\$1,264.59
OPGA - Total			\$17,204.45
OPGA Grand Total			\$17,204.45

**OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 12/17/22**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	5,493.71	9,235.42
605 Cart Operations	2,210.75	2,468.32
610 Golf Course Operations	9,236.78	15,535.04
670 Food & Beverage	4,534.01	6,438.65
690 General & Administration	4,159.23	5,931.29
<hr/> FUND TOTAL	<hr/> 25,634.48	<hr/> 39,608.72