

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY (OPWA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, January 3, 2023 - 6:30 PM

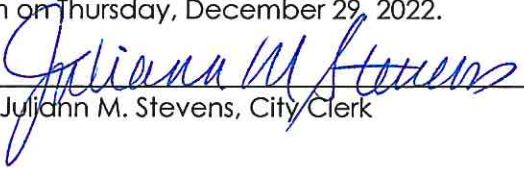
NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

RECEIVED
DEC 29 2022
City Clerk's Office

1. **Call to Order** - Chair Kelly Lewis
2. **Roll Call**
3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – December 20, 2022, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date December 17, 2022
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 9, 2022, and the Agenda posted at City Hall, 200 South Main Street, at 3:00 pm on Thursday, December 29, 2022.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC WORKS AUTHORITY (OPWA)

MINUTES OF REGULAR MEETING TUESDAY, DECEMBER 20, 2022

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, December 20, 2022, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, December 16, 2022.

1. **Call to Order** – Vice Chair Alvin Fruga called the meeting to order at 8:00 pm.

2. **Roll Call**- A quorum was declared present.

Present

Vice Chair – Alvin Fruga

Trustee – Doug Bonebrake

Trustee – Bill Bush

Trustee – Lyndell Dunn

Absent

Chair – Kelly Lewis

Staff: Authority Manager – Warren Lehr / Authority Attorney - Julie Lombardi

3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

A. Approve minutes – December 6, 2022, and December 13, 2022, Regular Meetings

B. Approve claims

Mr. Dunn moved, seconded by Mr. Bush to approve the Consent Agenda as presented, with claims totaling \$1,102,438.99.

YEA: Bonebrake, Bush, Dunn, Fruga

NAY: None

Motion carried: 4-0

4. **Consideration and appropriate action relating to items removed from the Consent Agenda**- None

5. **Consideration and appropriate action relating to the purchase of a skid steer loader**

Robert Allison presented the item, recommending approval to purchase a 2023 Caterpillar Skid Steer Loader in the amount of \$62,680.00, from Warren Caterpillar, of Dallas, Texas, per the State of Oklahoma's approved contract #SW0192. Mr. Bush moved, seconded by Mr. Bonebrake to approve the purchase, as recommended.

YEA: Bonebrake, Bush, Dunn, Fruga

NAY: None

Motion carried: 4-0

6. **Report from OPWA Manager** - None

7. **Report from OPWA Attorney** - None

8. **Official Notices** - The Vice Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date December 3, 2022
- Monthly Budget Report – November 2022

9. **New Business** - None

10. **Adjournment**

Mr. Bonebrake moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Fruga

NAY: None

Motion carried: 4-0 and the meeting adjourned at 8:03 pm.

Claims List - 1/3/2023

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	AMERICAN MUNICIPAL SERVICES LTD	\$21.38
OPWA - Total			\$21.38
	AEP/PSO	ELECTRIC USE	\$1,735.87
	CITY OF OWASSO	ADMIN OVERHEAD	\$25,000.00
	JPMORGAN CHASE BANK	AMAZON-REFUND	(\$5.99)
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	\$132.45
	JPMORGAN CHASE BANK	MEETING EXP 12/15	\$26.33
	JPMORGAN CHASE BANK	ODP-SUPPLIES	\$119.12
	JPMORGAN CHASE BANK	REASORS-SUPPLIES	\$49.28
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$157.98
	JPMORGAN CHASE BANK	VALS DIST-SUPPLIES	\$110.60
	STANDLEY SYSTEMS LLC	COPIER MAINTENANCE AGREEM	\$258.73
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$75.16
OPWA ADMINISTRATION - Total			\$27,659.53
	BANCFIRST	800469017/09B	\$55,960.40
	BANCFIRST	800470015/09C	\$23,361.34
	BANCFIRST	800471013/SANTA FE	\$14,375.74
	BANCFIRST	800472011/RANCH CREEK	\$25,377.32
	BANCFIRST	800780017/19C	\$121,268.47
OPWA DEBT SERVICE - Total			\$240,343.27
	AEP/PSO	ELECTRIC USE	\$202.10
	JPMORGAN CHASE BANK	WASTE MGMT-DISPOSAL	\$5,882.75
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$36.80
RECYCLE CENTER - Total			\$6,121.65
	JPMORGAN CHASE BANK	ATWOOD-UNIFORM	\$19.99
	JPMORGAN CHASE BANK	BRUCKNERS-PARTS	\$377.92
	JPMORGAN CHASE BANK	BUMPER-PARTS	\$234.98
	JPMORGAN CHASE BANK	BUMPER-SUPPLIES	\$246.21
	JPMORGAN CHASE BANK	INLAND TRUCK-PARTS	\$852.76
	JPMORGAN CHASE BANK	MAIL THIS-SUPPLIES	\$31.80
	JPMORGAN CHASE BANK	MHC-KW-PARTS	\$89.51
	JPMORGAN CHASE BANK	PTG-PARTS	\$50.66
	JPMORGAN CHASE BANK	ROBINSON-PARTS	\$489.68
	JPMORGAN CHASE BANK	ROBINSON-REFUND	(\$28.12)
	JPMORGAN CHASE BANK	ROBINSON-REPAIR	\$508.26
	JPMORGAN CHASE BANK	TRACTOR SUP-UNIFORM	\$93.49
	JPMORGAN CHASE BANK	WASTE MGMT-DISPOSAL	\$38,530.48
	JPMORGAN CHASE BANK	WELDON PARTS-PARTS	\$456.52
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$140.52
REFUSE COLLECTIONS - Total			\$42,094.66

Claims List - 1/3/2023

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	AMAZON-SUPPLIES \$34.95
		JPMORGAN CHASE BANK	ODP-SUPPLIES \$8.32
		TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES \$3,586.91
UTILITY BILLING - Total			\$3,630.18
	AEP/PSO	ELECTRIC USE	\$7,198.32
	JPMORGAN CHASE BANK	ATWOOD-SUPPLIES	\$29.97
	JPMORGAN CHASE BANK	CORE&MAIN-REPAIR	\$98.95
	JPMORGAN CHASE BANK	CORE&MAIN-SUPPLIES	\$46.20
	JPMORGAN CHASE BANK	FLEET-FUEL	\$432.12
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$162.10
	JPMORGAN CHASE BANK	QUINTON PLUMB-REPAIR	\$350.00
	JPMORGAN CHASE BANK	RADWELL-PARTS	\$141.76
	JPMORGAN CHASE BANK	UPS-SHIPPING	\$113.88
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$140.95
	WASHINGTON CO RURAL WATER DISTRICT	COFFEE CREEK LS WATER	\$23.31
	WASHINGTON CO RURAL WATER DISTRICT	MAGNOLIA LS WATER	\$23.10
	WASHINGTON CO RURAL WATER DISTRICT	MORROW LS WATER	\$19.80
WASTEWATER COLLECTIONS - Total			\$8,780.46
	AEP/PSO	ELECTRIC USE	\$43,076.12
	AT&T	PHONE USE	\$77.13
	DEPARTMENT OF ENVIRONMENTAL QUALITY	INDUSTRIAL RENEWAL	\$100.00
	JPMORGAN CHASE BANK	ALLIED-SUPPLIES	\$91.58
	JPMORGAN CHASE BANK	AMAZON-RENEWAL	\$139.00
	JPMORGAN CHASE BANK	ATWOOD-SUPPLIES	\$16.99
	JPMORGAN CHASE BANK	BLUE BOOK-REAGENT	\$98.34
	JPMORGAN CHASE BANK	FEDEX-SHIPPING	\$905.47
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	\$24.97
	JPMORGAN CHASE BANK	ODP-SUPPLIES	\$673.11
	JPMORGAN CHASE BANK	OK DEPT OF ENVIR-FEE	\$62.00
	JPMORGAN CHASE BANK	OK.GOV-FEE	\$3.44
	JPMORGAN CHASE BANK	UPS-SHIPPING	\$9.46
	JPMORGAN CHASE BANK	WASTE MGMT-REMOVAL	\$6,563.12
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$160.46
WASTEWATER TREATMENT - Total			\$52,001.19
	AEP/PSO	ELECTRIC USE	\$427.61
	JPMORGAN CHASE BANK	AFFILIATED-PARTS	\$25.00
	JPMORGAN CHASE BANK	ATWOOD-SUPPLIES	\$97.32
	JPMORGAN CHASE BANK	CORE&MAIN-PARTS	\$10,369.47
	JPMORGAN CHASE BANK	FLEET-FUEL	\$432.11
	JPMORGAN CHASE BANK	HILTI-PARTS	\$428.98

Claims List - 1/3/2023

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	LOWES-SUPPLIES \$22.48
		JPMORGAN CHASE BANK	UTILITY SUP-PARTS \$4,673.48
		UNIFIRST HOLDINGS LP	UNIFORM SERVICES \$171.06
		WATER - Total	\$16,647.51
		CP&Y INC	WWTP LS EXPAN PROJ \$11,668.85
		WWTP UPGRADE - Total	\$11,668.85
		OPWA - Total	\$408,968.68
67	OPWA SALES TAX	BANCFIRST	800650012/2016 NOTE \$236,570.08
		BANCFIRST	800730038/2018 NOTE \$95,183.33
		BANCFIRST	800826026/2020 NOTE \$95,463.37
		OPWA STF DEBT SERVICE - Total	\$427,216.78
		OPWA SALES TAX - Total	\$427,216.78
69	OPWA SALES TAX SUB ACCOUN	MORROW PLACE INVESTMENT GROUP LLC	DEVELOPMENT AGREEMENT \$6,320.27
		OPWA ST SUB - DEBT SERV - Total	\$6,320.27
		OPWA SALES TAX SUB ACCOUN - Total	\$6,320.27
OPWA Grand Total			\$842,505.73

**OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 12/17/22**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	17,665.67	26,221.53
405 Utility Billing	7,672.81	13,129.99
420 Water	18,496.35	28,943.65
450 Wastewater	14,499.62	23,801.03
455 Wastewater Collection	15,344.49	25,977.83
480 Refuse	16,608.31	27,895.56
485 Recycle Center	2,664.00	4,915.71
FUND TOTAL	92,951.25	150,885.30