



P.O. BOX 180 OWASSO, OKLAHOMA 74055 (918) 376-1500 FAX (918) 376-1597

OBOA # \_\_\_\_\_

**BOARD OF ADJUSTMENT**

**SIGN CODE VARIANCE**

**PROPERTY LEGAL DESCRIPTION** \_\_\_\_\_

Name and Address of Record Owner	Address or General Location of Subject Property
As applicant, what is your interest in this property? <input type="checkbox"/> Present Owner <input type="checkbox"/> Agent for Owner <input type="checkbox"/> Purchaser <input type="checkbox"/> Other <input type="checkbox"/> Attorney for Owner	Name of person to be billed for publication
	Mailing Address
	Phone Number

**The City of Owasso Board of Adjustment is authorized to grant a variance from the requirements of the Sign Code only after determining that compliance with the following criteria has been met:**

1. The variance is necessary due to extraordinary or peculiar circumstances related to the size, shape, topography or location of the subject property and the aforementioned extraordinary or exceptional conditions are not a direct result of the actions of the applicant.  
\_\_\_\_\_
2. The variance as granted represents the least deviation from the prescribed regulations necessary to accomplish the purpose for which the variance is sought and which is consistent with the stated intent of the Sign Code.  
\_\_\_\_\_
3. The granting of the variance shall result in greater convenience to the public in identifying the business location for which a sign variance is sought.  
\_\_\_\_\_
4. The granting of the variance will not be detrimental to the public welfare, will not constitute a public nuisance or adversely affect public safety.  
\_\_\_\_\_
5. The granting of the variance will not interfere with the location and identifications of adjacent businesses, building or activities.  
\_\_\_\_\_  
\_\_\_\_\_

I CERTIFY THAT THE SUBMITTED INFORMATION IS TRUE AND CORRECT Signature \_\_\_\_\_

Please submit the completed application form and application fee of \$75 along with a Certified 300' Radius Report (available from an abstract company) and other supplemental documents to the City Planner on or before the first business day of the month in which the request is to be heard by the Board. **This is a quasi-judicial proceeding. The applicant or applicant's agent must be present at the hearing to receive approval.**

**FOR INTERNAL OFFICE USE**

BOA MEETING DATE \_\_\_\_\_  
 SUBMITTAL DATE \_\_\_\_\_  
 FEE RECEIPT NUMBER \_\_\_\_\_

PRESENT USE \_\_\_\_\_  
 ZONING DISTRICT \_\_\_\_\_  
 APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_