

## MEMORANDUM

**TO:** THE HONORABLE MAYOR AND CITY COUNCIL  
CITY OF OWASSO

**FROM:** RODNEY J RAY  
CITY MANAGER

**SUBJECT:** CITY MANAGER'S REPORT

**DATE:** March 12, 2010

*“Even if you’re on the right track, you’ll get run over  
if you just sit there.”*

*-Will Rogers*

### **GENERAL GOVERNMENT:**

**FREE LANDFILL DAY** – The City of Owasso is sponsoring a “Free Landfill Day” for all Owasso residents on Saturday, April 10<sup>th</sup> at the Quarry Landfill. The landfill is located on East 46<sup>th</sup> Street North, east of U.S. Highway 169 (4041 North 141<sup>st</sup> East Avenue). Owasso residents must have a coupon to utilize the landfill; coupons for this event can be obtained from City Hall at the Utility Billing window, the Recycling Center, or at the Public Works Department.

City staff will be present at the landfill on the day of the event to distribute coupons to residents who have a government issued I.D. with an Owasso address and/or a utility bill or other document available to confirm residency within the Owasso city limits. If you receive citizen questions regarding this free event, please direct them to the Public Works Department at 272-4959.

**CITY CONNECTION NEWSLETTER** – The Spring edition of the City Connection newsletter is available online at [www.cityofowasso.com](http://www.cityofowasso.com). The current issue contains important information about the 2010 Census, the City Go Green plans, and more. At this time, the newsletter is only available online. The City has suspended mailing the newsletter as a cost saving measure.

**OWASSO CHARACTER COUNCIL** – The City of Owasso and the Owasso Character Council are hosting a Character based Leadership and Management Training on April 20<sup>th</sup>, from 8:30am to 4:30pm at Old Central. Participants will find powerful yet practical insights to focusing on and encouraging good character within their business or organization. Those in attendance will receive the resources needed to develop and emphasize positive character qualities within an employee group as well as tools for concentrating hiring processes based on good character. The cost is \$50 per person and advanced registration is required. Should you receive questions regarding the character based leadership training, please direct them to Michele Dempster, Human Resource Director at 376-1535 or [mdempster@cityofowasso.com](mailto:mdempster@cityofowasso.com).

**STORM SHELTER REGISTRATION** – As spring comes to Oklahoma and the threat of severe weather lingers, we encourage citizens to take advantage of the City's Severe Weather Shelter Registration Program. This free, voluntary program allows residents who own a personal severe weather shelter in the Owasso area to register their shelter with the City of Owasso. Shelter registration is part of our effort to be proactive in response to rescue situations that can occur as a result of severe weather.

This program will provide rescue personnel with valuable timesaving location information should a storm shelter exit be blocked by debris or structural damage caused by severe weather. While we encourage shelter owners to include an out-of-town accountability contact as part of their personal severe weather plan, this program provides an additional safeguard against being trapped in a shelter.

To register a storm cellar, safe room, or other personal severe weather shelter, contact Owasso Emergency Preparedness Director Cliff Motto at 918/272-3828 or register on-line at [www.cityofowasso.com](http://www.cityofowasso.com). Information recorded will include the owner's name, location of the shelter, owner telephone contact number(s), and a brief description of the shelter type and specific location. This information will be maintained by the City of Owasso and used only in the event of structural damage from severe weather or other related incidents.

**PAYMENT OPTIONS FOR UTILITY BILLS** – The Utility Billing Department has initiated several programs designed to offer customer convenience for paying monthly water bills. Along with traditional methods of payment, such as cash, check, or credit/debit cards, Owasso customers can elect to participate in the **FREE** Automatic Payment Program and have the amount of their water bill automatically deducted (debited) from their bank account. Customers enrolled in the Automatic Payment Program will continue to receive a monthly statement showing the water usage and amount of the bill.

Also, the **FREE** on-line e-Gov payment option (found on the city's website [www.cityofowasso.com](http://www.cityofowasso.com)) allows residents the opportunity to pay for municipal utility services by credit card through a secure web site. Once the account has been established, customers will have access to view their individual billing and water consumption information, as well as the ability to make a payment 24 hours a day 7 days a week.

Additional information regarding these payment options can be found on the city's website or by contacting the Utility Billing customer service line at 376-1521.

**COMMUNITY DEVELOPMENT:**

**PLANNING COMMISSION** – The Planning Commission met on March 8, 2010 at 6:00 PM at Old Central. At that meeting, the Planning Commission approved the following item:

**Lot Split #10-01** – Approval of a lot split on property described as a portion of Lot 3 and Lot 2, Block 24, Original Town of Owasso, located near the southeast corner of 1<sup>st</sup> and Birch Street.

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BOARD OF ADJUSTMENT – The Board of Adjustment will meet at 6:00 PM on March 23, 2010 at Old Central. The following item will be reviewed at that meeting:

**Special Exception #OBOA 10-03-** Consideration and appropriate action relating to the review and approval of a special exception to allow for a whole sale/ retail business (rock and landscape supply) to be located within an Agriculture zoning district. The property is recognized as 13210 East 103<sup>rd</sup> Street North.

**PARKS DEPARTMENT:**

RESTROOM FACILITIES & SPLASH PAD – All restroom facilities located at city owned parks and the Splash Pad at Rayola Park will reopen Thursday, April 1<sup>st</sup>. These facilities will remain open each day from dawn until dusk until November 12, 2010.

**ATTACHMENT:**

Contract Status Report

**CONTRACT STATUS REPORT**  
March 12, 2010

<b>PROJECT</b>	Advertisement for Bids	Pre-Bid Meeting	Bid Opening	Bid Award	Notice to Proceed	Percentage of Completion	Contracted Completion Date	Date Accepted
N 140 <sup>th</sup> East Ave	June 18 & 25	July 8	July 17	July 21	Sept 14, 2009	50%	Feb 20, 2010	
Traffic Signal Enhancement	June 18 & 25	July 8	July 17	July 21	Oct 5, 2009	100%	Jan 2, 2010	
Detention Pond	Oct 10 & 17	Oct 29	Nov 9	Dec 1, 2009	Jan 11, 2010	8%	Nov 6, 2010	
WWTP & Lift Station	Oct 10 & 17	Oct 29	Nov 11	Dec 1, 2009	Feb 1, 2010	8%	Jan 31, 2012	
76 <sup>th</sup> St Interceptor	Oct 24 & 31	Nov 13	Nov 24	Dec 1 2009	Jan 26, 2010	10%	Aug 24, 2011	
McCarty Park Restroom	Jan 19 & 26	Feb 8, 2010	Feb 18, 2010					
<b>EQUIPMENT, ETC</b>								
Triple Pumper Truck	Sept 10	N/A	Oct 6	OCT 20	N/A	N/A	N/A	
Fire/Ems Software	Sept 22	N/A	Oct 12	Nov 17	Dec 2	N/A	N/A	