

PLANNING COMMISSION

FACT SHEET

WHO:

Contains five citizen members appointed by the City Council. Appointments are for three-year periods.

WHAT:

This is a quasi-legislative commission whose function is to review and recommend to the City Council actions relating to zoning, platting, annexation, and other related planning functions.

WHEN:

Meets on the Monday following the first Tuesday of each month at 6:00 PM.

WHERE:

Meetings are typically conducted in Old Central (109 N. Birch).

MEMBERS:

- David Vines (term expires on June 30, 2012)
- Tammy Laakso (term expires on June 30, 2012)
- Alex Mills (term expires on June 30, 2013)
- Paul Loving (term expires on June 30, 2013)
- Mark Callery (term expires on June 30, 2014)

• PLANNING COMMISSION

STAFF CONTACTS

Karl Fritschen

Community Development Director

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Bronce Stephenson

City Planner

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Marsha Hensley

Assistant City Planner

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ANNEXATION COMMITTEE

FACT SHEET

WHO:

This committee is comprised of citizens, representatives from other boards and commissions, Owasso Public Schools, and City staff. Appointments are for one year terms.

WHAT:

This committee reviews annexation requests and recommends action to the Planning Commission and City Council based on the City's annexation criteria.

WHEN:

Meetings are held on the fourth Wednesday of the month at 5:00 PM, as needed.

WHERE:

Meetings are typically conducted in the Main Conference Room at City Hall (111 N. Main).

MEMBERS:

Term length one year, expiring on June 30th of each year.

- Patrick Ross
- David Vines
- Bryan Stovall
- Kevin Lane
- Chelsea Harkins
- Roger Stevens
- Karl Fritschen
- Bradd Clark
- Dan Yancey
- Julie Lombardi
- Warren Lehr

ANNEXATION COMMITTEE

STAFF CONTACTS

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BOARD OF ADJUSTMENT

FACT SHEET

WHO:

Contains five citizen members appointed by the City Council. Appointments are for three-year periods.

WHAT:

This is a quasi-judicial body whose function is to hear and decide cases relating to zoning variances and special exceptions, as well as appeals of the Building Inspector's interpretation of the building codes. Because this board is not a recommending body, appeals of decisions made by this board must be taken to District Court.

WHEN:

Meets on the fourth Tuesday of every month at 6:00 PM.

WHERE:

Meetings are typically conducted at Old Central (109 N. Birch).

MEMBERS:

- Joe Ramey (term expires June 30, 2012)
- Jim Bausch (term expires June 30, 2013)
- David Hall (term expires June 30, 2013)
- Chris Kelley (term expires June 30, 2014)
- Sherry Jacobs (term expires June 30, 2014)

BOARD OF ADJUSTMENT

STAFF CONTACTS

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CAPITAL IMPROVEMENTS COMMITTEE

FACT SHEET

WHO:

This committee is comprised of citizens, representatives from other boards and commissions, a Chamber of Commerce representative, a representative of the banking industry, and City staff. Appointments are for one year terms.

WHAT:

This committee reviews Capital Improvement requests and recommends action to the City Council. The committee also adopts a revised Capital Improvements Plan as needed for recommendation to the City Council.

WHEN:

Meetings called as needed.

MEMBERS:

Term length of one year. Term expires on June 30th each year.

- Jason Drake
- Charlie Brown
- Dirk Thomas
- Paul Loving
- Jeri Moberly
- Wayne Reuss
- Bryan Stovall
- Rob Haskins
- Jim Hunter
- Chris Kelley

CAPITAL IMPROVEMENTS COMMITTEE

STAFF CONTACTS

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Angela Hess

Finance Director

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OWASSO ECONOMIC DEVELOPMENT AUTHORITY

FACT SHEET

WHO:

This committee is comprised of citizens, a representative of the Chamber of Commerce, and a City Councilor. Appointments are for five year terms.

WHAT:

The duties of this authority are to plan, implement, and promote projects and programs that will directly benefit the economic well being of the community.

WHEN:

Meets the second Thursday of each month at 10:00 AM.

WHERE:

Meetings are typically conducted in the Main Conference Room at City Hall (111 N. Main).

MEMBERS:

- Gary Akin (term expires June 30, 2012)
- Steve Cataudella (term expires June 30, 2012)
- Brian Spriggs (term expires June 30, 2012)
- Dee Sokolosky (term expires June 30, 2013)
- Dirk Thomas (term expires June 30, 2014)
- David Charney (term expires June 30, 2015)
- Frank Enzbrenner (term expires June 30, 2016)

OWASSO ECONOMIC DEVELOPMENT AUTHORITY

STAFF CONTACTS

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Julie Trout Lombardi

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Juliann Stevens

Recording Secretary

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OWASSO PERSONNEL BOARD

FACT SHEET

WHO:

Contains three citizen members appointed by the City Council. Appointments are for three-year periods.

WHAT:

This board meets when there is business to be addressed relating to appeals of personnel decisions made by the City Manager.

WHEN:

Meetings are called by the Chairperson when a petition from a City employee is received in the Office of the City Clerk per the Personnel Policy Manual.

WHERE:

Meetings are typically conducted in the Main Conference Room at City Hall, 111 N. Main.

MEMBERS:

- Bruce McCarty (term expires June 30, 2012)
- Jerry Duke (term expires June 30, 2013)
- Mike Sullivan (term expires June 30, 2013)

OWASSO PERSONNEL BOARD

STAFF CONTACTS

Michele Dempster

Human Resources Director

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OWASSO SALES TAX WATCHDOG COMMITTEE

FACT SHEET

WHO:

This committee is comprised of citizens representing news media, retail business, service business, building industry, education, recreation, senior citizen, financial, as well as four members at large. Members are appointed for the life of the sales tax or until resignation or events cause termination as defined in the committee policy.

WHAT:

This committee was initially formed in 1988 and was reorganized following the 2003 sales tax extension bond election for the purpose of maintaining a strong citizen participation effort throughout the life of the sales tax extension and to ensure the proper use of revenues generated from the tax.

MEMBERS

Term is for the life of the sales tax, or until resignation or events cause a termination as defined in the committee policy.

Current members: Danny Ewing, Joe Sparks, David Boggs, Mark Schneider, Steve Mowery, Robb Hopper, Don Hutchings, Brenda Snow, Lyndell Dunn, Jeff Ferguson, Erik Miller, Matthew Roberts, Megan Mooney

Vacant positions: (1) News Media
(1) Recreation

OWASSO SALES TAX WATCHDOG COMMITTEE

STAFF CONTACTS

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City Manager

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Sherry Bishop

City Treasurer

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AUDIT COMMITTEE

FACT SHEET

WHO:

Consists of five voting members appointed by the City Council and two non-voting ex-officio members—the City Manager and the Director of Finance. Appointments are for three year periods except for the City Councilor who will be appointed for a one year term.

WHAT:

The purpose of the audit committee is to help oversee the audit of financial statements, ensure the auditor is independent of management and address control and compliance weaknesses.

WHEN:

Meets at least twice annually at a time and place as called by the Chairman.

WHERE:

Meetings are typically conducted in the City Hall Finance conference room.

MEMBERS:

- Doug Bonebrake (term expires June 30, 2012)
- Guy Nightingale (term expires June 30, 2012)
- Dennis Phillips (term expires June 30, 2013)
- Kevin Cavanaugh (term expires June 30, 2014)
- John Manning (term expires June 30, 2014)

AUDIT COMMITTEE

STAFF CONTACTS

Rodney Ray

City Manager

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Angela Hess

Finance Director

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CITY COUNCIL

FACT SHEET

WHO:

Consists of five voting members, one from each of the five wards of the city. Only qualified electors of the city who reside in the respective wards from which they are elected or appointed to fill a vacancy shall be qualified to serve as a Councilor.

WHAT:

All powers of the city, including the determination of all matters of policy, shall be vested in the Council. These powers include the power to appoint and remove the City Manager, enact legislation through Ordinance, adopt the budget, and raise revenue, among other things.

WHEN:

Meets the first and third Tuesday of every month in Regular Session to take action on proposed items. Meets the second Tuesday of every month in Special Session, known as a Work Session.

WHERE:

Meetings are typically conducted in Old Central (109 N. Birch).

LENGTH OF MEETING:

Meetings typically last from 1 to 2 hours.

STAFF SUPPORT:

City Manager, City Clerk, Administrative Assistants

CITY COUNCIL

STAFF CONTACTS

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