



P.O. BOX 180 OWASSO, OKLAHOMA 74055 (918) 376-1500 FAX (918) 376-1597

APPLICATION FOR OCCUPANCY AND ZONING CLEARANCE

NO BUSINESS MAY BE OPENED UNTIL THE BUILDING INSPECTOR, FIRE PROTECTION OFFICER AND CITY PLANNER HAVE SIGNED THIS OCCUPANCY PERMIT AND RETURNED A SIGNED COPY TO THE APPLICANT.

BUSINESS NAME		ADDRESS	
<input type="checkbox"/> OWNER <input type="checkbox"/> OCCUPANT		PHONE	
PROPOSED USE		PROPOSED OPENING DATE	
TYPE OF OCCUPANCY (CHECK ALL THAT APPLY)		IS THIS PROPOSED USE TEMPORARY? <input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> CONFORMS TO ZONING REGULATION		IF TEMPORARY, SHOW TERMINATION DATE FOR PERMITTED OCCUPANCY	
<input type="checkbox"/> LEGAL NON-CONFORMING	<input type="checkbox"/> NEW BUILDING	WILL CONSTRUCTION, REMODEL OR REPAIR BE DONE? IF YES, DESCRIBE	
<input type="checkbox"/> EXISTING BUILDING	<input type="checkbox"/> CHANGE OF OCCUPANCY		
<input type="checkbox"/> PORTION OF BUILDING – EXPLAIN		OCCUPANCY SQUARE FOOTAGE	
		ALARM SYSTEM <input type="checkbox"/> YES <input type="checkbox"/> NO	
IS CITY/COUNTY HEALTH DEPARTMENT PERMIT OR LICENSE REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, ATTACH A COPY OF THE LICENSE OR PERMIT		IS A STATE PERMIT OR LICENSE REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, ATTACH A COPY OF THE LICENSE OR PERMIT	
		STATE SALES TAX # ISSUED BY OKLAHOMA TAX COMMISSION:	
For City Use Only			
LIMITATIONS IMPOSED ON PROPOSED USE? <input type="checkbox"/> YES <input type="checkbox"/> NO		EXPLAIN LIMITATIONS:	
OCCUPANCY LOAD		PERMIT VALID TO (DATE)	
BUILDING INSPECTOR	<input type="checkbox"/> APPROVED FOR OCCUPANCY <input type="checkbox"/> REJECTED	SIGNATURE & TITLE	DATE
FIRE DEPARTMENT	<input type="checkbox"/> APPROVED FOR OCCUPANCY <input type="checkbox"/> REJECTED	SIGNATURE & TITLE	DATE
CITY PLANNER	<input type="checkbox"/> APPROVED FOR OCCUPANCY <input type="checkbox"/> REJECTED	SIGNATURE & TITLE	DATE
OTHER DEPARTMENT, IF APPLICABLE	<input type="checkbox"/> APPROVED FOR OCCUPANCY <input type="checkbox"/> REJECTED	SIGNATURE & TITLE	DATE

YOU MUST CONTACT THE BUILDING INSPECTOR, FIRE PROTECTION OFFICER AND PLANNER FOR INSPECTIONS.

BUILDING INSPECTOR - 376-1544 INITIAL INSPECTION DATE/TIME _____

FIRE PREVENTION OFFICER - 272-5253 INITIAL INSPECTION DATE/TIME _____

CITY PLANNER - 376-1543 INITIAL INSPECTION DATE/TIME _____

APPLICATION TAKEN BY: DATE:	APPLICANT'S SIGNATURE DATE:
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